

Board Update

Board Members

David Ambrose, President
Aaron Close, Vice President
John Rowland
Laura Smith
Patricia Springer

Volume 33, No. 2

Board Meeting
August 2, 2016

The Morgan County Board of Education met in a regular session on Tuesday, August 2, 2016, at 7:00 p.m. at the Board of Education Office located at 247 Harrison Avenue, Berkeley Springs, WV.

David Ambrose, President presided. Aaron Close, John Rowland, Laura Smith and Pete Gordon, Members, and David Banks, Superintendent, were present.

Present were: Administrators – Kristen Tuttle, Assistant Superintendent; Ann Bell, Treasurer. Directors – Pam Abston & Russell Penner. Others – Jamie Harris, Darby Harris, Kaitlyn Hoffman, Jessica Proffitt, Jay Hoffman and Betsy Buser. Media – Kate Evans, *Morgan Messenger*.

I. Call to Order

President Ambrose called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

President Ambrose led those present in reciting the Pledge of Allegiance.

III. Roll Call

All Board of Education members were present.

IV. Approval of Agenda and Addenda

The board approved the Agenda and Addenda.

V. Presentations

- A. Morgan County Pride and Asset Survey Data – Shamus Cleveland
Mr. Cleveland shared Morgan County's results of both the Pride Survey and the Asset Survey. These surveys paint a picture of the positive things all young people need to grow up healthy and responsible and how Morgan County Students rate themselves.
- B. Student Recognition
BSHS 10th Grader Kaitlyn Hoffman was recognized for her extraordinary efforts in collecting much needed supplies for the WV flood victims.

VI. Reports/Communications

A. President of the Board

B. Board of Education Members

NOTE: Board Member Pete Gordon reminded everyone about the Back to School Bash on August 11th from 5:00 to 7:00 p.m.

C. Superintendent

NOTE: Superintendent Banks noted that electricity usage was down. The county saved \$23,000.

NOTE: Superintendent Banks stated that they are monitoring Pre-K class numbers closely. Possibility of needing to add another class.

D. Committee

An update was given on the Building and Grounds Committee Meeting.

- Surplus desks to be donated to schools affected by flooding
- HVAC Units at WSMS
- Eagle Scout Project from BSHS student

VII. Public Comments: NONE

VIII. Consent Agenda (Action)

The superintendent recommends approval of the following consent actions as presented:

A. Minutes of the July 5, 2016 Regular Meeting

B. Payment of Bills

C. Budget Adjustments (if necessary)

D. Transfers Into/Out of County

E. Volunteers

The board approved Agenda Item VIII.A-E – Consent Agenda.

IX. Executive Session

The board entered into executive session pursuant to West Virginia Code 6-9A-4(2)(A) to discuss personnel matters. The Board entered into executive session at 7:51 p.m. President Ambrose reconvened the meeting to open session at 8:154 p.m.

X. Personnel

The superintendent recommends approval of the following personnel actions as presented:

A. Professional Personnel

- Employment

1. Sally McCumbee, Substitute Teacher, County, effective with the beginning of the 2016-2017 school year.

2. Megan Bradfield, Long-Term Substitute General Science, Biology, Chemistry Teacher (Grades 7-12), Paw Paw High School, effective beginning August 17, 2016, contingent upon meeting employment requisites.(017-059)

3. Juliette Wilder, .5 Art Teacher (Grades K-12), Paw Paw Schools, effective beginning with the 2016-2017 school year, contingent upon meeting employment requisites.(017-010)
 4. Charles Walker, English/Language Arts Teacher (Grades 7-12), Paw Paw High School, effective beginning with the 2016-2017 school year, contingent upon meeting employment requisites.(017-067)
 5. Alex Arthur, Math Teacher (Grades 7-12), Paw Paw High School, effective beginning August 17, 2016, contingent upon meeting employment requisites.(017-086)
 6. Heather Schutte, Second Grade Teacher, Widmyer Elementary School, effective beginning August 17, 2016, contingent upon meeting employment requisites.(017-078)
 7. Barry Chylypavka, SEALS Alternative Education Teacher, Widmyer Elementary School, effective beginning August 17, 2016, contingent upon meeting employment requisites.(017-079)
 8. Diana Hiles, Long-Term Substitute Science Teacher, Warm Springs Middle School, effective for the 2016-2017 school year.(017-048)
 9. Tim Smailes, Long-Term Substitute Math Teacher, Warm Springs Middle School, effective for the 2016-2017 school year.(017-081)
 10. Kyrsta King, .5 Chorus/Music Teacher, Warm Springs Middle School/Berkeley Springs High School, effective beginning with the 2016-2017 school year, contingent upon meeting employment requisites.(017-068)
- Resignation
 1. Linda Roberts, 2nd Grade Teacher, Widmyer Elementary School, effective at the end of the day on July 22, 2016.
 2. Julie Morton, Math Teacher, Paw Paw High School, effective at the end of the day on July 6, 2016.
 3. Tiffany Hendershot, Counselor/Social Worker, Warm Springs Intermediate School, effective at the end of the day on July 20, 2016.
 4. Lesa Rodrigues, Sixth Grade Teacher, Warm Springs Middle School, effective at the end of the day on August 1, 2016.
 5. Elizabeth Spring, Science and Chemistry Teacher, Berkeley Springs High School, effective at the end of the day on July 29, 2016.
 6. Constance Dowrick, Special Education Teacher, Berkeley Springs High School, effective at the end of the day on August 1, 2016.
 - Retirement
 1. Sally McCumbee, Remedial Specialists, Warm Springs Middle School, effective at the end of the day on July 6, 2016.
 - Transfer
 1. Carrie Leonard, Teacher – Special Education Multi-Categorical with Autism, Warm Springs Middle School to Itinerant Teacher – Special Education Multi-Categorical with Autism and Pre-School Special Needs, County, effective beginning with the 2016-2017 school year.(017-083)
 2. Douglas Boyles, Math Teacher, Warm Springs Middle School to Math Interventionist, Warm Springs Middle School, effective beginning with the 2016-2017 school year.(017-088)
 - Supplemental Salary/Extended Day Employment Schedule
 1. Add Head Nurse with a supplement of \$1,000 effective beginning with the 2016-2017 school term. Funding Source - County.

B. Service Personnel

- Employment
 1. Edwina Harrington, Substitute Aide, County, effective for the 2016-2017 school year.
 2. Dennis Beddow, Bus Operator, Transportation, effective beginning with the 2016-2017 school year.(017-082)
 3. Shawn Mangold, Custodian III, Warm Springs Middle School, effective beginning with August 3, 2016.(017-108)
- Retirement
 1. Edwina Harrington, Aide, Warm Springs Middle School, effective at the end of the day on July 6, 2016.
- Resignation
 1. Pamela MacCumbee, Bus Operator, Transportation, effective at the end of the day on July 6, 2016.
- Rescind RIF and Reassign
 1. Betty Ruppenthal, rescind RIF and return to previous position as Special Education Aide, Warm Springs Intermediate School, effective with the 2016-2017 school year.
- Transfer
 1. Eugene Weaver, Custodian III, Warm Springs Middle School to Custodian III, Pleasant View Elementary School, effective beginning August 17, 2016.(017-089)
 2. Eric McCoy, Custodian III, Warm Springs Middle School to .5 Custodian III, Widmyer Elementary School, effective beginning August 17, 2016.(017-090)
 3. Cathy MacCumbee, Bus Operator – Bus 1407, Transportation to Bus Operator – Bus 186, Transportation, effective beginning with the 2016-2017 school year.(017-094)
 4. Kelley Kyne, Transportation Aide, Transportation to Itinerant Special Education Aide/Autism Mentor, Pleasant View Elementary School, effective beginning with the 2016-2017 school year.(017-091)
 5. Robin Fleece, Bus Operator – Bus 1408, Transportation to Bus Operator – Bus 1407, Transportation, effective beginning with August 17, 2016.(017-111)
 6. Karlie McJilton, Special Education Aide, Berkeley Springs High School to Transportation Aide/Special Education Aide, Bus Garage/County, effective beginning with August 17, 2016.(017-110)
 7. Timothy Flynn, Custodian III, Berkeley Springs High School to Custodian III, Warm Springs Middle School, effective beginning with August 17, 2016.(017-107)
- Remove from Transfer and Assign
 1. Roseann Booth, Kindergarten Aide/ECCAT, Widmyer Elementary School to Pre-K Aide/ECCAT, Widmyer Elementary School, effective beginning with the 2016-2017 school year.(017-092)
 2. Cheryl Will, Pre-K Aide/ECCAT, Widmyer Elementary School to Itinerant Special Education Aide/Autism Mentor, Warm Springs Middle School, effective beginning with the 2016-2017 school year.(017-093)
- Unpaid Leave of Absence (Extension)

1. Jeffrey Miller, Custodian, Paw Paw Schools, from May 2, 2016 to September 6, 2016 for medical reasons.

• ~~Additional Position~~

- ~~1. 5 Secretary, Child Nutrition/Title I, effective beginning with the 2016-2017 school term.
Funding Source – Child Nutrition/Title I~~

C. Extracurricular/Extra Duty Assignment

• Employment

1. Nikki Ziler, Unpaid Volunteer Color Guard Coach, Berkeley Springs High School, effective for the 2016-2017 school year.
2. Roger Steiner, Bus Operator – Supplemental AM Bus Run, Transportation, effective beginning with the 2016-2017 school year.(017-084)
3. Preston Hovermale, Unpaid Assistant Football Coach, Berkeley Springs High School, effective for the 2016-2017 school year.
4. Tim Smailes, Unpaid Assistant Golf Coach, Berkeley Springs High School, effective for the 2016-2017 school year.
5. Tiffany Hovermale, Athletic Trainer, Berkeley Springs High School on an as/if needed basis at \$20/hour, beginning August 1, 2016 for the 2016-2017 school year, contingent upon having enough student athletes to field a team.(017-099)
6. Shawn Martin, Assistant Football Coach, Berkeley Springs High School, effective beginning August 15, 2016 for the 2016-2017 school year.(017-095)
7. John Rowland, Unpaid Assistant Cross Country Coach, effective beginning August 1, 2016 for the 2016-2017 school year.

• Resignation

1. Robert Dugan, Yearbook Advisor, Paw Paw Schools, effective at the end of the day on July 6, 2016.
2. Chris Davisson, Assistant Football Coach, Berkeley Springs High School, effective at the end of the day on July 27, 2016.
3. Elizabeth Spring, Science Team Leader, Berkeley Springs High School, effective at the end of the day on July 29, 2016.

D. Professional Staff Development

1. Compensate the following individuals for attendance at AP training on June 28-July 1, 2016 – Funding Source: Title II & State Funding

Staci Koester	Kate Stotler
Scott Lynch	Tammi Bittorf
Robert Dugan	Rick Burdock

2. Compensate the following individuals for attendance at the Autism Academy for staff development on July 14, 2016 from 12:30 – 4:00 p.m. – Funding Source: Title II

Shanahan Elmore	Kim Didawick
Gena Giumarro	Gillian Anderson
Kathleen Brunner	Ellen Chase Newton
Nathan Foltz	Jennifer Michael

Tiffany Giles
Sandra Strunk
Jessica McDonald
Jeff Palmer
Beth Delawder

Linda Cain
Carrie Leonard
Robin Thompson
Shea Sirbaugh

3. Compensate the following individuals for attendance at the Math Academy on June 13-17, 2016 – Funding Source: Special Education Grant

Lauren Beichner
Summer McClintock
Shanahan Elmore

Tammi Stotler
Tina Rose

E. Temporary, Part-Time

Temporary, part-time employees shall not accrue benefits or retirement, personal leave, medical or life insurance, seniority rights or any other regular employee benefits.

- Employment

1. Erin Belcher, Adult & Community Education Instructor, 3 periods @ \$20.00 per hour effective for the 2016-2017 school term on an as/if needed basis.

The board voted to remove Agenda Item X.B-Additional Position.

The board approved Agenda Item X.C.7. Mr. Rowland recused himself from the vote, citing conflict of interest.

The board approved Agenda Item X Personnel with the exception of Agenda Item IX.C.7.

XI. Policy Development

A. Second Reading and Adoption

1130	Conflict of Interest (Administration) (Revised)
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability (Revised)
2260.03	Programs of Study for Limited English Proficient Students (Renumbered)
2461	Recording of Board Meetings Involving Students and/or Parents (Revised)
3113	Conflict of Interest (Professional Staff) (Revised)
3120.04	Employment of Substitutes (Revised)
3120.08	Employment of Personnel for Extra-Curricular Activities (Professional) (Revised)
3160.01	Tuberculosis Examination (Professional Staff) (Revised)
3160	Physical/Mental Examination (Professional Staff) (Revised)
3165	Use of Epinephrine Auto Injectors by Personnel (Professional Staff) (Revised)
3217	Weapons (Professional Staff) (Revised)
4113	Conflict of Interest (Service Personnel) (Revised)
4120.08	Employment of Personnel for Extra-Curricular Activities (Service Personnel) (Revised)
4120	Employment of Service Personnel (Revised)
4160.01	Tuberculosis Examination (Service Personnel) (Revised)
4160	Physical/Mental Examination (Service Personnel) (Revised)
4165	Use of Epinephrine Auto Injectors by Personnel (Service Personnel) (Revised)

- 4217 Weapons (Service Personnel) (Revised)
- 4430.01 FMLA Leave (Service Personnel) (Revised)
- 5320 Immunization (Students) (Revised)
- 5321 Tuberculin Skin Test (Students) (Revised)
- 5330.02 Self-Administered Medication and Epinephrine Use (Students) (Replacement)
- 5421 Grading (Students) (Revised)
- 5530 Substance Abuse Prevention (Students) (Revised)
- 7510 Use of County Facilities (Property) (Revised)
- 8500 Food Services (Operations) (Revised)
- Simulated Work Place Drug Free Policy

The board approved Agenda Item XI.A

- B. Approve revising policy 3120.12 – Substitutes in Areas of Critical Need and Shortage – to reflect changes of consistency for school year of 2016-2017.

The board approved Agenda Item XI.B

XII. Program Planning

- A. Approve bus routes for the 2016-2017 school year.

The board approved Agenda Item XII.

- B. Board Goals for 2016-2017

By mutual agreement the board decided to revisit the board goals at a future meeting, giving members time to reflect and review.

XIII. Calendar of Events

August 3 & 4	Autism Academy	Widmyer Elementary
August 15	New Teacher Academy	Board Office Annex
August 16	ARC Training (SEALS)	Cacapon State Park
August 16	Regular Meeting, 7:00 p.m.	Board Office
August 17	First Day for Employees	
August 19	Special Meeting, 7:30 a.m.	BSSH (if necessary)
August 19	Opening Day, 8:00 a.m.	BSSH
August 22	First Day for Students	
August 31	RESA Meeting, 6:00 p.m.	Holiday Inn Martinsburg
September 6	Regular Meeting, 7:00 p.m.	Board Office
September 19	Regular Meeting, 7:00 p.m.	Board Office

XIV. Adjournment

The meeting was duly adjourned at 8:57 p.m.