

Board Update

Board Members

David Ambrose, President
Aaron Close, Vice President
John Rowland
Laura Smith
Patricia Springer

Volume 31, No. 2

Board Meeting
August 5, 2014

Regular Meeting

The Morgan County Board of Education met in a regular session on Tuesday, August 5, 2014, at 7:00 p.m. at the Board of Education Offices located at 247 Harrison Avenue, Berkeley Springs, WV.

David Ambrose, President presided. Aaron Close, John Rowland and Laura Smith, Members, and David Banks, Superintendent were present. Patricia Springer was absent.

Present were: Administrators – Joan Willard, Assistant Superintendent. Directors – Kristie Randall, Kandy Kulus and Kristin Tuttle. Others – Dudley Cable, Rachel Fisher, Scott Lykins, Megan Hause, Kristen Willard, Rose Jackson, Susan Caperton, Cat Caperton, Brittany Fox, Betsy Heath, Tiffany Mosser, Sean Mosser, Cynthia Hinkle, Patricia Starliper, Audrey Morris, Hannah Stewart, Eric Stewart, Rocky Riffle, Shamus Cleveland and Betsy Buser. Media – Kate Evans, *Morgan Messenger* and Jenni Vincent, *Martinsburg Journal*.

I. Call to Order

President Ambrose called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

President Ambrose led those present in reciting the Pledge of Allegiance.

III. Roll Call

All Board of Education members were present except Patricia Springer.

IV. Approval of Agenda and Addenda

The board approved the Agenda and Addenda.

V. Presentations

A. Extra Miler Awards

Extra Miler certificates were presented to the following individuals who served Warm Springs Intermediate School. The Extra Miler award is presented to individuals who consistently go beyond expectations and are a positive representative for the school/school system.

Betsy Heath
Paul Mock

VI. Reports/Communications

- A. President of the Board
- B. Board of Education Members
- C. Superintendent

NOTE: Superintendent Banks announced the Award of the 21st Century Community Learning Center Grant to Morgan County Schools.

NOTE: Superintendent Banks noted that the Administrators Academy went smoothly.

VII. Public Comments: NONE

VIII. Consent Agenda (Action)

The superintendent recommends approval of the following consent actions as presented:

- A. Minutes of the July 1, 2014 Regular Meeting
- B. Payment of Bills
- C. Budget Adjustments (if necessary)
- D. In/Out of County Transfers
- E. Volunteers

The board approved Agenda Item VIII.A-E – Consent Agenda.

IX. Personnel

The superintendent recommends approval of the following personnel actions as presented:

A. Professional Personnel

- Employment

1. Catherine Savage, Occupational Therapist, County, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-034)
2. Richard Trainor, Substitute Teacher, County, effective for the 2014-2015 school year contingent upon meeting employment requisites.
3. Amy Robinette, School Psychologist/Interventionist, County, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-052)
4. Chelsea Taylor, BA Speech Therapist Assist, County, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-032)
5. Mary Lynn Richford, Spanish Teacher, Berkeley Springs High School, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-039)
6. Guy Sharp, Long Term Substitute .6 Physical Education Teacher, Pleasant View Elementary & Greenwood Elementary, effective for the 2014-2015 school year contingent upon meeting employment requisites.(015-027)
7. Amber Emery, Itinerant Remedial Specialist, Warm Springs Middle School, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-048)
8. Keith Welch, Math Teacher, Paw Paw Schools, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-044)

9. Matthew Griffith, Health/Physical Education Teacher, Paw Paw Schools, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-037)
 10. Crystal Boyles, 3rd Grade Teacher, Warm Springs Intermediate School, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-030)
 11. Brendan Byrne, English/Language Arts Teacher, Warm Springs Middle School, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-047)
 12. Elizabeth Given, Language Arts Teacher, Warm Springs Middle School, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-038)
 13. Patricia Byrne, Guidance Counselor, Warm Springs Middle School, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-015)
 14. Alena Sweigart, Counselor, Berkeley Springs High School, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-021)
 15. Gillian Anderson, Special Education Multi-categorical with Autism Teacher, Warm Springs Intermediate School, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-045)
 16. Cheryl Gray, 2nd Grade Teacher, Widmyer Elementary School, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-028)
 17. Adam Funkhouser, Math Teacher, Warm Springs Middle School, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-049)
 18. Kim Mason, Long Term Substitute Teacher Special Education Multi Categorical, Autism effective beginning August 13, 2014 for the 2014-2015 school year contingent upon meeting employment requisites.(015-054)
 19. Doug Boyles, Teacher, Math, Warm Springs Middle School, effective beginning with the 2014-2015 school year, contingent upon meeting employment requisites.(015-050)
 20. Harley Burcker, Substitute Teacher, effective beginning with the 2014-2015 school year, contingent upon meeting employment requisites.
 21. Matt Griffith, Health and Physical Education Teacher, Warm Springs Middle School effective beginning with the 2015-2016 school year contingent upon meeting employment requisites.(015-087)
 22. Carly Superick, Spanish Teacher, Berkeley Springs High School, effective beginning with the 2014-2015 school year contingent upon meeting employment requisites.(015-092)
 23. Shelley Snider, Speech Pathologist, County, effective beginning with the 2014-2015 school year.(015-033)
- Resignation
 1. Lance Fox, Principal, Berkeley Springs High School, effective at the end of the day on July 23, 2014.
 2. Nicole Fox, Principal, Pleasant View Elementary School, effective at the end of the day on July 23, 2014.
 3. Jenna Epstein, Flex Teacher, Warm Springs Intermediate School, effective at the end of the day on July 17, 2014.

4. Morgan Cipoletti, Spanish Teacher, Berkeley Springs High School, effective at the end of the day July 24, 2014.
 5. Jeremiah Brock, Driver Education/Physical Education Teacher, Berkeley Springs High School, effective July 29, 2014
- Transfer
 1. Kristen Tuttle, Director of Curriculum & Instruction (6-12) and CTE, County to Principal, Berkeley Springs High School, effective August 6, 2014.(015-089)
 - Resignation
 1. Karen Whisner, PASS Coordinator, Greenwood Elementary, effective at the end of the day August 5, 2014.
 - Military Leave of Absence
 1. Charles S. Wachter, 7th Grade Science Teacher, Warm Springs Middle School, effective from August 13, 2014 until released from active duty orders.
 - Supplemental Salary/Extended Day Employment Schedule
 1. Add Title I Support Coordinator with a supplement of \$1,000 effective beginning with the 2014-2015 school term. Funding Source - Title I.

B. Service Personnel

- Employment
 1. Maria Ruleman, Secretary II, Pleasant View Elementary School, effective beginning with the 2014-2015 school year.(015-053)
 2. Suzanne Moreland, .5 Secretary II, Paw Paw Schools, effective beginning with the 2014-2015 school year.(015-068)
 3. Lexa Kirk,. 5 Clerk II, Paw Paw Schools, effective beginning with the 2014-2015 school year.(015-079)
 4. Gloria Rankin, Bus Operator, County, effective beginning with the 2014-2015 school year.(015-094)
 5. Kara Cottle , Bus Operator – Bus 185, County to Bus Operator – Bus 180, County, effective beginning with the 2014-2015 school year.(015-093)
- Rescind Reduction in Force
 1. Vernon Rankin, Bus Operator, County, rescind Reduction in Force and reassign to County as Bus Operator, effective beginning with the 2014-2015 school year.(015-040)
- Transfer
 1. Cheryl Will, Custodian, Berkeley Springs High School to Itinerant Special Education Aide/Autism Mentor, Berkeley Springs High School, effective beginning with the 2014-2015 school year.(015-046)
 2. Tammy Painter, Bus Operator, County to School Bus Supervisor, County, effective beginning with the 2014-2015 school year.(015-043)
 3. Darrell Miller, Bus Operator – Bus 181, County to Bus Operator – Bus 191, County, effective beginning with the 2014-2015 school year.(015-041)
 4. Curtis Perry, Bus Operator – Bus 180, County to Bus Operator – Bus 181, County, effective beginning with the 2014-2015 school year.(015-077)

5. Kara Cottle, Bus Operator – Bus 12-01, County to Bus Operator – Bus 185, County effective beginning with the 2014-2015 school year.(015-078)
 6. Deborah Stotler, Custodian III, Warm Springs Middle School to Custodian III, Berkeley Springs High School, effective August 13, 2014.(015-086)
- Unpaid Leave of Absence
 1. Debra Michael, Aide, Warm Springs Intermediate School, effective for the 2014-2015 school year on an as/if needed basis due to a family illness
 2. Deborah Wilson, Cook, Warm Springs Middle School, effective August 13, 2014 until released by doctor.
 3. Connie Payne, Aide, Pleasant View Elementary, effective August 13, 2014 to December 10, 2014.

C. Extracurricular/Extra Duty Assignment

- Employment
 1. Rebecca Pracht, Title I Parent Activities Facilitator, Paw Paw Schools, effective beginning with the 2014-2015 school year.(015-083)
 2. Kevin Barney, Assistant Boys Soccer Coach, Berkeley Springs High School, effective for the 2014-2015 school year contingent upon having enough student athletes to field a team.(015-069)
 3. Mark Cowles, Assistant Football Coach, Berkeley Springs High School, effective for the 2014-2015 school year contingent upon having enough student athletes to field a team.(015-063)
 4. Stephanie Young, Head Girls Soccer Coach, Berkeley Springs High School, effective for the 2014-2015 school year contingent upon having enough student athletes to field a team.(015-070)
 5. Tina Stotler, Head Cheer Coach (Fall and Winter), Berkeley Springs High School, effective for the 2014-2015 school year contingent upon having enough student athletes to field a team(015-074)
 6. David Michael, Assistant Football Coach, Berkeley Springs High School, effective beginning with the 2014-2015 school year contingent upon having enough student athletes to field a team.(015-064)
 7. Rodney Hovermale, Limited Football Trainer, Berkeley Springs High School on an as/if needed basis for the 2014-2015 school year contingent upon having enough student athletes to field a team.
 8. Holly Palmer, Assistant Girls Varsity Basketball, Paw Paw Schools, effective for the 2014-2015 school year, contingent upon having enough athletes to field a team.(015-061)
 9. Holly Palmer, Assistant Girls 6-8 Basketball, Paw Paw Schools, effective for the 2014-2015 school year, contingent upon having enough athletes to field a team.(015-060)
 10. Scott Lykins, 8th Grade Team Leader, Warm Springs Middle School, effective beginning with the 2014-2015 school year.(015-090)
 11. Holly Palmer, Head Volleyball Coach, Paw Paw Schools, effective for the 2014-2015 school year, contingent upon having enough athletes to field a team.(015-055)
 12. Robert Palmer, Assistant Volleyball Coach, Paw Paw Schools, effective for the 2014-2015 school year, contingent upon having enough athletes to field a team.(015-056)
 13. Randy Fischer, Unpaid Volunteer Assistant Cheer Coach, Berkeley Springs High School, effective for the 2014-2015 school year.
 14. Kevin Price, Unpaid Volunteer Assistant Boys Soccer Coach, Berkeley Springs High School, effective for the 2014-2015 school year.

- Resignation
 1. Ian Helmick, Assistant Baseball Coach, Paw Paw High School, effective at the end of the day on July 17, 2014.
 2. Rachel Brown-Wilson, Head Cross Country Coach, Warm Springs Middle School, effective at the end of the day on July 24, 2014.
 3. Jamie Chenoweth, Head Boys Soccer Coach and Head Girls Soccer Coach, Berkeley Springs High School, effective at the end of the day on July 24, 2014.

D. Professional Development

1. Compensate the following individuals for attendance at CPR Instructor Renewal Training from 6:00-8:00 p.m. on June 23, 2014 – Funding Source – Staff Development

Gina Mellott
Virginia Harford

2. Compensate the following individual for attendance at CPR New Instructor Training from 3:00-7:00 p.m. on June 9, 2014 – Funding Source – Staff Development

Sammi Johnson

3. Compensate the following individual for developing IEP and participating in IEP meeting on June 18, 2014 for 1 hour at the daily rate – Funding Source – Special Ed

Mary Vivian Hornbaker

4. Compensate the following individual for providing ESY services as required by an IEP on the following dates at the daily hourly rate for a total of 8 hours – Funding Source – Special Ed

Gena Giumarro	7/2/14	-	1 Hour
	7/3/14	-	1 Hour
	7/7/14	-	1.25 Hours
	7/10/14	-	1.25 Hours
	7/16/14	-	2 Hours
	7/25/14	-	1.5 Hours

5. Compensate the following individual for attending the AP Summer Conference from June 17 – June 20 at the daily rate – Funding Source Title II

Pam Didawick

E. Temporary/Part-Time Employment

Temporary, part-time employees shall not accrue benefits of retirement, personal leave, medical or life insurance, seniority rights, or any other regular employee benefits.

1. Lindsey Crabtree, Title I Alternative Education/Flex and Title I Intervention Teacher, Paw Paw Schools, on an as/if needed basis for 32 weeks when children are present beginning August 18, 2014 for the 2014-2015 school year contingent upon meeting employment requisites.(015-080)
2. Anthony McBee, Long Term Substitute Alternative Education/Flex Teacher, Paw Paw Schools, on an as/if needed basis for 32 weeks when children are present beginning August 18, 2014 for the 2014-2015 school year contingent upon meeting employment requisites.(015-081)
3. Courtney Kile, Title I Intervention Teacher, Paw Paw Schools, on an as/if needed basis for 32 weeks when children are present beginning August 18, 2014 for the 2014-2015 school year contingent upon meeting employment requisites.(015-082)

The board approved Agenda Item IX.A-E – Personnel.

X. Budget/Finance

- A. Award bid for produce for the 2014-2015 breakfast/lunch program – Kristie Randall

The board awarded the contract for produce for the 2014-2015 breakfast/lunch programs to Kilmer's Farm Market.

- B. Award bid for bread for the 2014-2015 breakfast/lunch program – Kristie Randall

The board awarded the contract for bread for the 2014-2015 breakfast/lunch programs to Bimbo Bakeries USA.

XI. Program Planning

- A. Approve bus routes for the 2014-2015 school year.

The board approved bus routes for the 2014-2015 school year.

XII. Program Development

- A. Approve the Adolescent Pregnancy Prevention Initiative (“APPI”) curriculum for the 2014-2015 school year.

The board approved the Adolescent Pregnancy Prevention Initiative curriculum.

- B. Approve 2014-2015 Professional Personnel Staff Development Handbook – Joan Willard

The board approved the 2014-2015 Professional Personnel Staff Development Handbook.

- C. Approve 2014-2015 Service Personnel Staff Development Handbook – Joan Willard

The board approved the 2014-2015 Service Personnel Staff Development Handbook.

XIII. Out-of-State Travel

- A. Rachel Fisher to Dallas, TX on October 15-17, 2014 to participate on the in person panel for achievement level setting for the smarter balance assessment consortium. Funding source – All expenses paid by Measurement Incorporated.

The board approved Agenda Item XIII.A – Out of State Travel.

XIV. Calendar of Events

August 13	First Day for Employees	
August 15	Special Board Meeting, 7:30 a.m. (if necessary)	BSHS
August 15	Opening Day, 8:00 a.m. – Note: Earlier time	BSHS
August 18	First Day for Students	
August 19	Regular Meeting, 7:00 p.m.	Board Office
August 28	RESA VIII County Boards of Education	Holiday Inn, Martinsburg
September 2	Regular Meeting, 7:00 p.m.	Board Office
September 16	Regular Meeting, 7:00 p.m.	Board Office

XV. Adjournment

The meeting was duly adjourned at 7:58 p.m.