

# Board Update

## Board Members

David Ambrose, President  
Aaron Close, Vice President  
John Rowland  
Laura Smith  
Patricia Springer

Volume 32, No. 29

Board Meeting  
June 7, 2016

The Morgan County Board of Education met in a regular session on Tuesday, June 7, 2016, at 7:00 p.m. at the Board of Education Office located at 247 Harrison Avenue, Berkeley Springs, WV. An ice cream social was held prior to the meeting at 6:30 p.m. to honor all of the employee award nominees.

David Ambrose, President presided. Aaron Close, John Rowland, Laura Smith and Pat Springer, Members, and David Banks, Superintendent, were present.

Present were: Administrators – Kristen Tuttle, Assistant Superintendent; Ann Bell, Treasurer; Directors – Kandy Kulus, Pam Abston. Others Fred McClintock, Anna McClintock, Wayne Stotler, Lori Edwards, Tammi Stotler, Greg Stotler, Mackenzie Stotler, Angie Beddow, Carri Polliard, Susan Thomas, Glenn Horr, Trish Strader, Viv Strader, Keith McClintock, Jay DuVall, Beth DuVall, Amy Emmerling, Sharon Munson, Mitchell Nida, Veronica Hamrick, John Munson, Robert Dugan, Dylan Beddow, Chris Jones, Beth Jones, Gillian Anderson, Donna Burdock, Lesan Lucas, Rhett Beckman, Darren Beddow, Shanna Poniris, Chris Poniris, Tanner Poniris and Betsy Buser. Media – Kate Evans, *Morgan Messenger*.

## I. Call to Order

President Ambrose called the meeting to order at 7:00 p.m.

## II. Pledge of Allegiance

President Ambrose led those present in reciting the Pledge of Allegiance.

## III. Roll Call

All Board of Education members were present.

## IV. Approval of Agenda and Addenda

The board approved the Agenda and Addenda.

## V. Presentations

- A. Student Award
- B. Announcement of Morgan County Schools Employee of the Year Awards
  - Service Personnel of the Year  
Jay Duvall received the 2016 Service Personnel of the Year.
  - Mary Linn Fox Memorial First Year Teacher

Robert Dugan received the Mary Linn Fox Memorial First Year Teacher Award.

- Teacher of the Year

Susan Thomas received the 2017 Teacher of the Year.

C. WVGSA Sample Test

Board members participated in a WVGSA sample test.

## VI. Reports/Communications

A. President of the Board

B. Board of Education Members

C. Superintendent

NOTE: Superintendent Banks noted that we had a good ending to the school year.

NOTE: Superintendent Banks and Ann Bell gave an update regarding the legislative session.

## VII. Public Comments: NONE

## VIII. Consent Agenda (Action)

The superintendent recommends approval of the following consent actions as presented:

A. Payment of Bills

B. Budget Adjustments (if necessary)

C. Volunteers

The board approved the Consent Agenda.

## IX. Personnel

The superintendent recommends approval of the following personnel actions as presented:

A. Professional Personnel

- Superintendent Authorization

1. Authorize Superintendent to accept resignations, post positions, and hire employees pending board approval at the next regularly scheduled meeting, effective beginning June 8, 2016, through the end of the day on August 19, 2016.

- Employment

1. Claudia Barnes, Substitute Nurse, County, effective beginning with the 2016-2017 school year.
2. Braeden Luciano, Substitute Teacher, County, effective beginning with the 2016-2017 school year.

- Resignation

1. Claudia Barnes, School Nurse, County, effective at the end of the day on June 7, 2016.
2. Roger Ross, Substitute Teacher, County, effective at the end of the day on May 4, 2016.
3. Cynthia Graves, Substitute Teacher, County, effective at the end of the day on June 1, 2016.
4. Jessica Taylor, Substitute Teacher, County, effective at the end of the day on May 23, 2016.
5. Juliana Cicotello-Quinn, Substitute Teacher, County, effective at the end of the day on May 21, 2016.

6. Angela McKinney, 6<sup>th</sup> Grade Teacher, Warm Springs Middle School, effective at the end of the day on June 6, 2016.
7. Heather Lorigan, English Teacher, Berkeley Springs High School, effective at the end of the day on June 8, 2016.
8. Anna Tucker, Math Teacher, Berkeley Springs High School, effective at the end of the day on June 8, 2016.

- Remove from RIF and Reassign

1. Lori Edwards, Grade 4/5 teacher, Greenwood Elementary School, rescind RIF and reassign to 4<sup>th</sup> Grade Teacher, Warm Springs Intermediate School effective with the 2016-17 school year.
2. Casey Munson, Kindergarten Teacher, Pleasant View Elementary School, rescind RIF and reassign to Kindergarten Teacher, Widmyer Elementary School effective with the 2016-17 school year.
3. Lesa Rodrigues, 6<sup>th</sup> grade teacher, Warm Springs Middle School, rescind RIF and reassign to 6<sup>th</sup> grade teacher, Warm Springs Middle School for the 2016-17 school year.

- Rescind Agreement

1. Jennifer Fox, Grade 3 teacher, Warm Springs Intermediate School, rescind agreement to reassign to 4<sup>th</sup> grade teacher, Warm Springs Intermediate School and assign to 3<sup>rd</sup> grade teacher, Warm Springs Intermediate School.

## B. Service Personnel

- Resignation

1. Diane Fox, Substitute Aide, County, effective at the end of the day on May 26, 2016.
2. Rocky Fox, Custodian III, Pleasant View Elementary, effective at the end of the day on May 23, 2016.

- Unpaid Leave of Absence (Extension)

1. Melissa Keefer, Secretary, Warm Springs Middle School, From May 19, 2016 to June 14, 2016 for medical reasons.

- Transfer

1. Crystal Gladhill, Bus Operator – Bus 193, Transportation, to Bus Operator – Bus 192, Transportation, effective beginning with the 2016-2017 school year.(017-047)
2. Gloria Rankin, Bus Operator – Bus 180, Transportation, to Bus Operator – Bus 1406 with route changes, Transportation, effective beginning with the 2016-2017 school year.(017-046)
3. Kelley Kyne, Special Education Aide, Widmyer Elementary School to Transportation Aide/Special Education Aide, Transportation/County, effective with the 2016-2017 school year.(017-015)

- Remove from Transfer and Reassign

1. Vickie Phillips, Secretary, Greenwood Elementary, to Clerk II, Widmyer Elementary School, effective with the 2016-2017 school year.(017-045)

- Rescind RIF and Reassign

1. Maria Ruleman, Secretary, Pleasant View Elementary, rescind RIF and reassign to Secretary, Pleasant View Elementary, effective with the 2016-2017 school year.

C. Extracurricular/Extra Duty Assignment

- Employment

1. Gary Gaither, Athletic Games Supervisor, Berkeley Springs High School, effective for the 2016-2017 school year.(017-031)
2. Tamara Didawick, Varsity Cheerleading Coach – Winter, Berkeley Springs High School, effective for the 2016-2017 season.(017-027)
3. Carri Polliard, Assistant Cheerleading Coach – Winter, Berkeley Springs High School, effective for the 2016-2017 season.(017-028)
4. Kevin Barney, Head Coach Boys Soccer, Berkeley Springs High School, effective for the 2016-2017 season.(017-021)
5. Stephanie Young, Assistant Girls Soccer Coach, Berkeley Springs High School, effective for the 2016-2017 season.(017-022)
6. Tamara Didawick, Varsity Cheerleading Coach – Fall, Berkeley Springs High School, effective for the 2016-2017 season.(017-024)
7. Carri Polliard, Assistant Cheerleading Coach – Fall, Berkeley Springs High School, effective for the 2016-2017 season.(017-025)
8. Charles McCumbee, Assistant Volleyball Coach, Berkeley Springs High School, effective for the 2016-2017 season.(017-019)
9. Leslie Morris, Head Volleyball Coach, Berkeley Springs High School, effective beginning with the 2016-2017 season.(017-018)
10. Michael Wilder, Teacher – Credit Recovery Summer Program, Berkeley Springs High School, effective from June 13, 2016 to July 1, 2016.(017-055)
11. Shawn Barkley, Head Coach Boy’s Varsity Basketball, Warm Springs Middle School, effective for the 2016-2017 season.(017-042)
12. Mark Cowles, Assistant Football Coach, Berkeley Springs High School, effective for the 2016-2017 season.(017-017)
13. Robert Dugan, Yearbook Sponsor, Paw Paw High School, effective beginning with the 2015-2016 school year.(017-054)
14. Holly Palmer, Head Volleyball Coach, Paw Paw Schools, effective for the 2016-2017 season.(017-032)
15. Kim Didawick, Coordinator/Teacher Camp MoCo Summer Program, Widmyer Elementary School, effective from June 21, 2016 to August 5, 2016.(017-006)
16. Summer McClintock, Coordinator/Teacher Camp MoCo Summer Program, Pleasant View Elementary School, effective from June 21, 2016 to August 5, 2016.(017-006)
17. Lorie Faith, Coordinator/Teacher Camp MoCo Summer Program, Warm Springs Intermediate School ,effective from June 21, 2016 to August 5, 2016.(017-006)
18. Shanahan Elmore, Coordinator/Teacher Camp MoCo Summer Program, Greenwood Elementary School, effective from June 21, 2016 to August 5, 2016.(017-006)
19. Substitute Teachers for Camp MoCo on an as/if needed basis:

Gillian Anderson

Nathan Foltz  
Tina Badley  
Rachel Hess

- Summer Employment
  1. Rehire Timothy Flynn, Summer Custodian III, County, effective from July 1, 2016 through the end of the day on August 16, 2016, on an as/if needed basis.
  2. Rehire Jon Mason, Summer Custodian III, County, effective from July 1, 2016 through the end of the day on August 16, 2016, on an as/if needed basis.
  3. Rehire Donna Swaim, Bus Operator, Camp MoCo Summer Program, effective June 21, 2016 through the end of the day on August 4, 2016 on an as/if needed basis.
  4. Rehire Roger Steiner, Bus Operator, Camp MoCo Summer Program, effective June 21, 2016 through the end of the day on August 4, 2016 on an as/if needed basis.
- Resignation
  1. Chris Poniris, Head Baseball Coach, Paw Paw Schools, effective at the conclusion of the 2015-2016 school year.

D. Professional Staff Development

The board approved Agenda Item IX.A-D.

X. Finance/Budget

- A. Approve contract with Little Learners Village for fiscal year 2016-2017 – Ann Bell and Kandy Kulus

The board approved Agenda Item X.A.

- B. Approve registration, travel, and lodging for Mr. Ambrose and newly elected member Mr. Gordon to attend the June 13-15, 2016 West Virginia School Board Association conference in Morgantown, WV.

The board approved Agenda X.B.

XI. Policy Development

- A. Approve 2016-2017 Professional Personnel Staff Development Handbook – Kristen Tuttle

The board approved Agenda Item XI.A.

- B. Approve 2016-2017 Service Personnel Staff Development Handbook – Kristen Tuttle

The board approved Agenda Item XI.B.

## XII. Program Development

### First Reading

1130	Conflict of Interest (Administration) (Revised)
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability (Revised)
2260.03	Programs of Study for Limited English Proficient Students (Renumbered)
2461	Recording of Board Meetings Involving Students and/or Parents (Revised)
3113	Conflict of Interest (Professional Staff) (Revised)
3120.04	Employment of Substitutes (Revised)
3120.08	Employment of Personnel for Extra-Curricular Activities (Professional) (Revised)
3160.01	Tuberculosis Examination (Professional Staff) (Revised)
3160	Physical/Mental Examination (Professional Staff) (Revised)
3165	Use of Epinephrine Auto Injectors by Personnel (Professional Staff) (Revised)
3217	Weapons (Professional Staff) (Revised)
4113	Conflict of Interest (Service Personnel) (Revised)
4120.08	Employment of Personnel for Extra-Curricular Activities (Service Personnel) (Revised)
4120	Employment of Service Personnel (Revised)
4160.01	Tuberculosis Examination (Service Personnel) (Revised)
4160	Physical/Mental Examination (Service Personnel) (Revised)
4165	Use of Epinephrine Auto Injectors by Personnel (Service Personnel) (Revised)
4217	Weapons (Service Personnel) (Revised)
4430.01	FMLA Leave (Service Personnel) (Revised)
5320	Immunization (Students) (Revised)
5321	Tuberculin Skin Test (Students) (Revised)
5330.02	Self-Administered Medication and Epinephrine Use (Students) (Replacement)
5421	Grading (Students) (Revised)
5530	Substance Abuse Prevention (Students) (Revised)
7510	Use of County Facilities (Property) (Revised)
8500	Food Services (Operations) (Revised) Simulated Work Place Drug Free Policy

## XIII. Calendar of Events

June 21	Regular Meeting, 7:00 p.m. • 6:30 Reception for Outgoing Member (Pat Springer)	Board Office
July 5	Regular Meeting, 7:00 p.m.	Board Office

## XIV. Executive Session pursuant to West Virginia Code 6-9A-4 and 18-4-6.

### A. Superintendent Evaluation

The board entered into executive session at 8:30 p.m. President Ambrose reconvened the meeting to open session at 8:50 p.m. The board of education and superintendent, by consensus, shall develop a general statement regarding the superintendent's overall performance which the board of education president shall make available to the general public.

## XV. Adjournment

The meeting was duly adjourned at 8:54 p.m.