

# Board Update

## Board Members

*David Ambrose, President*  
*Aaron Close, Vice President*  
*John Rowland*  
*Laura Smith*  
*Patricia Springer*

*Volume 31, No. 10*

*Board Meeting*  
*October 21, 2014*

## Regular Meeting

The Morgan County Board of Education met in a regular session on Tuesday, October 21, 2014, at 7:00 p.m. at the Board of Education Offices located at 247 Harrison Avenue, Berkeley Springs, WV.

David Ambrose, President presided. Aaron Close, John Rowland Patricia Springer and Laura Smith, Members, and David Banks, Superintendent were present.

Present were: Administrators – Joan Willard, Assistant Superintendent. Ann Bell, Treasurer. Director - Tom Shade. Others – Kyle Hine, Amber Guthrie, Chaston Clatterbuck and Betsy Buser. Media – Kate Evans, *Morgan Messenger*.

### I. Call to Order

President Ambrose called the meeting to order at 7:00 p.m.

### II. Pledge of Allegiance

President Ambrose led those present in reciting the Pledge of Allegiance.

### III. Roll Call

All Board of Education members were present.

### IV. Approval of Agenda and Addenda

The board approved the Agenda and Addenda.

### V. Presentations

#### A. Engrade

Tom Shade and Kyle Hine gave a brief explanation of the Engrade system that is now up and running in all of our schools. Engrade is a web-based grading system that allows teachers of any grade level to post assignments, track grades, and display that information for parents and students. Engrade is particularly effective for establishing grade communication between students, parents, and teachers.

- B. Extra Miler  
An Extra Miler certificate was presented to the following individual who serves Berkeley Springs High School. The Extra Miler award is presented to individuals who consistently go beyond expectations and are a positive representative for the school/school system.

Amber Guthrie

VI. Organization Designations

- A. Reappoint Brian Heironimus as Board of Education representative on the Parks and Recreation Board for a three year term - June 1, 2014, through June 1, 2017. There is still an open seat to be filled.

The board approved Agenda Item VI.A.

VII. Reports/Communications

- A. President of the Board  
NOTE: President Ambrose encouraged the board to watch a video of an uplifting speech given by Erin Sponaugle, WV Teacher of the Year.
- B. Board of Education Members  
NOTE: Mr. Rowland encouraged everyone to come support the BSHS Cross Country team on Thursday at their Regional meet being held at WSMS at 12:30 p.m.
- C. Superintendent  
NOTE: Superintendent Banks commented on the NPR clip regarding Paw Paw High School and their NASA project.  
NOTE: Superintendent Banks noted he has meet with the appropriate personnel to prepare a health plan for our schools regarding flu/virus protocols.

VIII. Public Comments: None

IX. Consent Agenda (Action)

The superintendent recommends approval of the following consent actions as presented:

- A. Minutes of the October 7, 2014 Regular Meeting
- B. Payment of Bills
- C. Budget Adjustments (if necessary)
- D. Volunteers (PVE, WSIS, WSMS & WES)

The board approved Agenda Item IX.A-D – Consent Agenda.

X. Personnel

The superintendent recommends approval of the following personnel actions as presented:

- A. Professional Personnel
  - Resignation
    - 1. Ronald Bolton, Substitute Teacher, County, effective October 10, 2014.

- Unpaid Leave of Absence
  1. William McLaughlan, Pre-School Special Needs Teacher, County, effective from October 22, 2014 until January 2, 2015 due to family medical reasons.

B. Service Personnel

- Employment
  1. Gary Wilson, Long Term Substitute Custodian III during a leave of absence, Pleasant View Elementary School, effective beginning October 22, 2014 on an as/if needed basis until regular employee returns to work.(015-166)
  2. Kimberly Reed, .5 Cook II, Widmyer Elementary, effective beginning with October 23, 2014.(015-168)
  3. Approve the following individuals to perform Specialized Health Care Procedures, effective for the 2014-2015 school year:

Pleasant View Elementary

Carrie Polliard  
Maria Ruleman

- Transfer
  1. Roger Steiner, Bus Operator – Bus175 to Bus Operator – Bus 176, County, effective October 22, 2014.(015-163)
- Resignation
  1. Linda Bolton, Substitute Aide and Substitute Clerk, County, effective October 13, 2014.
  2. Vincent Chinchello, Substitute Maintenance, County, effective October 15, 2014.

C. Extracurricular/Extra Duty Assignment

- Employment
  1. Employ the following individual for Pre/Post Supervision, Warm Springs Middle School, effective for the 2014-2015 school year, on an as/if needed basis.(015-134)

Allen Keenan

2. Rachel Hopkins, Senior Portfolio, Berkeley Springs High School, effective for the 2014-2015 school year.(015-167)
3. Approve the following as MC After 3 Teachers, Warm Springs Middle School, effective for the 2014-2015 school year on an as/if needed basis as scheduled with Site Coordinator: (015-171)

Kathleen Boyce  
Elizabeth Given  
Josh Rider  
Amber Emery  
Brandon Byrne

Susan Hausrath  
Lesa Rodriques  
Doug Boyles  
Patty Byrne

4. Approve the following as MC After 3 Teachers, Berkeley Springs High School, effective for the 2014-2015 school year on an as/if needed basis as scheduled with Site Coordinator: (015-170)

Staci Smith	Natalie Kupchella
David Gerda	Jeff Hankey
Susan Hausrath	Mike Wilder
Elizabeth Spring	Heather Lorigan
John Lynch	Rachel Hopkins
Tamara Bittorf	John Brode

5. Approve the following individuals for pre/post supervision, Pleasant View Elementary, effective for the 2014-2015 school year on an as/if needed basis:

Bridget Christie  
Adam Keeling

6. Approve the following individual for pre/post supervision, Warm Springs Intermediate School, effective for the 2014-2015 school year on an as/if needed basis:

Marianna Ruggiero

7. Approve the following individual for pre/post supervision, Berkeley Springs High School, effective for the 2014-2015 school year on an as/if needed basis:

Stephanie Hankey

8. Sandra Wills, Extra Curricular Part-Time Cook II – 21<sup>st</sup> Century Grant, Warm Springs Middle School, effective for the 2014-2015 school year on an as/if needed basis.(015-169)
9. Brenda Gloyd, Extra Curricular Part-Time Cook II – 21<sup>st</sup> Century Grant, Berkeley Springs High School, effective for the 2014-2015 school year on an as/if needed basis.(015-172)
10. Robin Vanorsdale, Substitute Extra Curricular Part-Time Cook II – 21<sup>st</sup> Century Grant, County, effective for the 2014-2015 school year on an as/if needed basis.

- Resignation

1. Leslie Morris, Head Baseball Coach, Berkeley Springs High School, effective October 8, 2014.
2. Randy Fischer, Assistant Cheer Coach, Berkeley Springs High School, effective October 13, 2014.

D. Professional Staff Development

1. Compensate the following individuals for attending the Goal Setting Workshop on October 7, 2014, from 3:30-4:30 – Funding Source – Title II

Stacy Smith	Robert Lindsey
Rachel Hopkins	Amber Guthrie
Tamara Bittorf	Lisa Wilder
Natalie Kupchella	Sky Wagner
Stephanie Hankey	Anna Tucker
Holli McCumbee	Jeff Hankey

2. Compensate the following individuals for attending the Summer Academy on August 6<sup>th</sup> and August 8<sup>th</sup> from 8-3 – Funding Source Title I

Lori Edwards  
Donna Meyer  
Angela McKinney

3. Compensate the following individual for presenting staff development on Friday, October 10, 2014 from 8:00-11:30 a.m. – Funding Source – Title II

Aaron Sorg

The board approved Agenda Item X.A-D - Personnel

## XI. Program Development

### First Reading

1662	Anti-Harassment and Violence (New)
2114	Meeting State Performance Indicators (Revised)
2120.01	Local School Improvement Council (Revised)
2120	County and School Improvement (Revised)
2230.01	Program of Study Middle Level Education (Revised)
2230.02	Program of Study Adolescent Education Grades 9-12 (Revised)
2230.04	Program of Study Intermediate Elementary Grades 3-4 (Delete)
2260	Nondiscrimination and Access to Equal Educational Opportunity (Revised)
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability (Revised)
2370	Alternative Delivery of Educational Programs (Revised)
2411	Guidance and Counseling (Revised)
2412	Home/Hospital Instruction Program (Revised)
2432	Driver Education (Revised)
2600	Educational Program (Revised)
2605	Program Accountability and Evaluation (Revised)
3120	Employment of Professional Personnel (Revised)
3122	Nondiscrimination and Equal Employment Opportunity (Revised)
3123	Section 504/ADA Prohibition Against Disability Discrimination in Employment (Revised)
3215	Use of Tobacco by Professional Staff (Revised)
3242.01	Tuition Reimbursement (Revised)
3362	Anti-Harassment and Violence (Revised)
4120	Employment of Service Personnel (Revised)
4122	Nondiscrimination and Equal Employment Opportunity (Revised)
4123	Section 504/ADA Prohibition Against Disability Discrimination in Employment (Revised)
4215	Use of Tobacco by Service Personnel (Revised)
4340	Grievance Procedure (Revised)
4362	Anti-Harassment and Violence (Revised)
5200	Attendance (Revised)
5512	Use of Tobacco by Students (Revised)

7434 Use of Tobacco on School Premises (Revised)  
8330 Student Records (Revised)

XII. Calendar of Events

November 3	Regular Meeting, 7:00 p.m.	Board Office
November 8	WVSBA Workshop	Stonewall Resort
November 18	Regular Meeting, 7:00 p.m.	Board Office
December 2	Regular Meeting, 7:00 p.m.	Board Office
December 16	Regular Meeting, 7:00 p.m.	Board Office

XIII. Adjournment

The meeting was duly adjourned at 8:05 p.m.