

Minutes, Tuesday, September 4, 2018
Regular Meeting

The Morgan County Board of Education met in a regular session on Tuesday, September 4, 2018, at 7:00 p.m. at the Board of Education Office located at 247 Harrison Avenue, Berkeley Springs, WV. Prior to the regular meeting, a work session was held at 5:30 p.m.

Aaron Close, Board President, presided. Pete Gordon, Laura Smith, Eric Lyda and John Rowland, Members, and Erich May, Superintendent, were present.

Present were: Treasurer: Ann Bell. Directors – Jamie Harris Tom Shade, Angie Beddow, Nicole Hiles, Tammy Painter and Russell Penner. Others – Gene Brock, Dudley Cable, Tamara Bittorf, Brian Tucker, Gray Jones, Kate Lehman, Haden Fincham, Ryan Fincham, Amy Penner, Gray Jones, Michelle Sirbaugh, Tim Zeigler and Betsy Buser. Media – Kate Evans, *Morgan Messenger*.

I. Call to Order

President Close called the meeting to order at 5:34 p.m.

II. Pledge of Allegiance

President Close led those present in reciting the Pledge of Allegiance

III. Roll Call

All Board of Education members were present.

IV. Approval of Agenda and Addenda

Agenda Item XIII Public comments were moved to Agenda Item VIII. A motion was made by Mrs. Smith, seconded by Mr. Gordon, and unanimously passed by those present to approve the Agenda and Addenda as amended.

V. Work Session – 5:30 p.m. – 7:00 p.m.

During the work session reports were given regarding finance, facilities & transportation.

VI. Presentation

A. Widmyer Wetlands Grant Proposal – Kate Lehman, Warm Springs Watershed Association

Kate Lehman, Warm Springs Watershed Association, presented the grant proposal for improving the trails in the wetlands at Widmyer.

VII. Reports/Communications

A. President of the Board

NOTE: Mr. Close noted that the sale of Greenwood Elementary school is complete. The deed was signed today.

- B. Board of Education Members
NOTE: Mr. Rowland stated how great it is that the school would be put to good use and provide a place for our youth.
NOTE: Mr. Gordon noted the upcoming tailgate at WSIS this week.
NOTE: Mr. Lyda recognized Paula Osborne as a recipient of the Governors Service Award for Lifetime Achievement.
- C. Superintendent
NOTE: Superintendent May noted that MCS has great staff that meets the academic, social, emotional and physical needs of our students.

VIII. Public Comments

Ryan Fincham thanked the board for considering the land for tennis courts for BSHS. The courts the students are currently using are unsafe. There is a need for a place for the BSHS tennis team to hold home matches. MCTA is asking for 1) land be designated for the courts and 2) an engineered site plan be obtained. The MCTA would consider splitting the cost of site plan. MCTA currently has \$50,000 to put towards the tennis court project.

IX. Consent Agenda

The superintendent recommends approval of the following consent actions as presented:

- A. Minutes of the August 17, 2018 Special Meeting & the August 21, 2018 Regular Meeting
- B. Payment of Bills
- C. Budget Adjustments (if necessary)
- D. Volunteers

A motion was made by Mr. Close, seconded by Mr. Lyda, to amend the August 21, 2018 minutes striking board member comments from the public comments. The motion to accept these changes was passed with a 4-1 vote.

A motion was made by Mr. Lyda, seconded by Mrs. Smith to approve the August 17, 2018 Minutes and Consent Agenda Items IX.B-D. The motion was passed unanimously.

X. Personnel

The superintendent recommends approval of the following personnel actions as presented:

- A. Professional Personnel
 - 1. Resignation
 - a. Gary McDaniel, .10 Social Worker, County, effective at the end of the day on August 24, 2018.
 - b. Dylan Rowzee, Substitute Teacher, County, effective at the end of the day on August 24, 2018.
 - 2. Unpaid Leave of Absence
 - a. Debra Wachter, Social Studies Teacher, Warm Springs Middle School, from August 20, 2018 until released from physician.

3. Employment

- a. Nicole Disch, Occupational Therapist, County, effective beginning with September 10, 2018, contingent upon meeting employment requisites.(019-166)

B. Service Personnel

1. Employment

- a. Employ the following as Supervisory Aides, effective for the 2018-2019 school year:

Berkeley Springs High School

Joyclyn Riffle

Anna Peck

Paw Paw Schools

Wendy Ryan

Pleasant View Elementary School

Carri Polliard

Letitia McCusker

- b. Employ the following individuals to perform Specialized Health Care Procedures, effective for the 2018-2019 school year:

Widmyer Elementary School

Kelley Kyne

Pamela Mason

Berkeley Springs High School

Joyclyn Riffle

Tamara Bittorf

- c. Stacy Wilhelm, .5 Itinerant Special Education Aide/Autism Mentor, Warm Springs Middle School/.5 Itinerant Special Education Aide/Autism Mentor, Widmyer Elementary School, effective beginning with September 5, 2018.(019-161)
- d. Sharon Roach, Cook II, Warm Springs Intermediate School, effective beginning with September 5, 2018.(019-160)

C. Extracurricular/Extra Duty Assignment

1. Resignation

- a. Amie Middlekauff, MC After 3 Site Co-Coordinator, Warm Springs Middle School, effective at the end of the day on August 27, 2018.

2. Employment

- a. Jeff Palmer, Head Cross Country Coach, Paw Paw Schools, effective beginning July 30, 2018 for the 2018-2019 school year.
- b. Renee Fincham, Assistant Cross Country Coach, Berkeley Springs High School, effective beginning August 22, 2018 for the 2018-2019 School year, contingent upon having enough student athletes to field a team.(019-073)
- c. Employ the following individuals for After School Detention, Berkeley Springs High School, effective for the 2018-2019 school year, on an as/if needed basis.(019-153)

Christina Herbst	Scott Lynch
Dylan Beddow	Lisa Wilder
- d. Megan Bradfield, Student Council Advisor, Paw Paw High School, effective beginning with the 2018-2019 school year.(019-163)
- e. Natalie Kidwell, 5th Grade Team Leader, Warm Springs Intermediate School, effective beginning with the 2018-2019 school year.(019-162)
- f. Employ the following individuals for Pre/Post Supervision, Berkeley Springs High School, effective for the 2018-2019 school year, on an as/if needed basis.(019-151)

Timothy Atlee	Josh Biser
Derek Hovermale	Regina Kenney
- g. Employ the following individual for Pre/Post Supervision, Warm Springs Intermediate School, effective for the 2018-2019 school year, on an as/if needed basis.(019-151)

Crystal Boyles	Christie Butts
Deborah Ditto	Shanahan Elmore
Lorie Faith	Jennifer Fox
Margaret Hill	Natalie Kidwell
Jean Kline	John Lewis
Tia Myers	Christina Rose
Michelle Rossignol	Marianna Ruggiero
Shea Sirbaugh	Cheryl Will
Renee Young	
- h. Employ the following individuals for Pre/Post Supervision, Warm Springs Middle School, effective for the 2018-2019 school year, on an as/if needed basis.(019-151)

Kathleen Brunner	Erin Belcher
Amber Emery	Elizabeth Luciano
Andrea Minicozzi	Charles Wilson
- i. Employ the following individuals for Pre/Post Supervision, Paw Paw Schools, effective for the 2018-2019 school year, on an as/if needed basis.(019-151)

Ryley McBride	William Keefer
Jeff Palmer	
- j. Employ the following individuals for Pre/Post Supervision, Pleasant View Elementary School, effective for the 2018-2019 school year, on an as/if needed basis.(019-151)

Charity Brinegar	Bridget Christie
Chelsea Delph	Summer McClintock
Donna Meyer	Casey Munson
Sandra Strunk	
- k. Employ the following individuals for Pre/Post Supervision, Widmyer Elementary School, effective for the 2018-2019 school year, on an as/if needed basis.(019-151)

Kim Didawick	Rebecca Herdering
Dena Kerns	Megan Lord
Richard Soos	Robin Thompson

1. Gina Mellott, Lead Nurse, County, effective beginning with the 2018-2019 school year.(019-175)

D. Professional Staff Development

1. Compensate the following individual for attending the Shenandoah University Literacy Conference on June 25, 2018 to June 29, 2018. - Funding Source – Title II

Susan Thomas

E. Temporary/Part-Time

Temporary, part-time employees shall not accrue benefits or retirement, personal leave, medical or life insurance, seniority rights or any other regular employee benefits.

1. Employment

- a. Approve the following individual as PASS Coordinator effective for the 2018-2019 school year: (019-159)

Warm Springs Intermediate

Brenda Somers

- b. Sandra Strunk, Student Support Coordinator, Pleasant View Elementary School, effective for the 2018-2019 School year.(019-155)
- c. Amber Guthrie, Student Support Coordinator, Paw Paw Elementary School, effective for the 2018-2019 school year.(019-156)
- d. Heather Klockmann, Social Work Facilitator – Expanded School Mental Health Program, Berkeley Springs High School, 20 hours per week for a maximum of 44 weeks, effective for the 2018-2019 school term.(019-148) Funding – Expanded School Mental Health Program Grant
- e. Jami Cross, Social Work Facilitator – Expanded School Mental Health Program, Paw Paw Schools, 20 hours per week for a maximum of 44 weeks, effective for the 2018-2019 school term.(019-147) Funding – Expanded School Mental Health Program Grant

A motion was made by Mr. Gordon, seconded by Mrs. Smith, and unanimously passed by those present to approve Agenda Item C.2.b. Mr. Rowland recused himself from the vote.

A motion was made by Mrs. Smith, seconded by Mr. Close, and unanimously passed by those present to approve the remaining personnel agenda items.

XI. Program Planning

A. First Reading

Grading Policy 5421 (Revised)

XII. Finance/Budget

- A. Approval of Pay Application #5 in the amount of \$858,796.20 for the Morgan County Schools SBA Gym Renovation Project at BSHS as approved by W. Harley Miller Contractors.

A motion was made by Mrs. Smith, seconded by Mr. Lyda, and unanimously passed by those present to approve Agenda Item XII.A.

- B. Approve school support organizations that will collect funds in the name of the school for the 2018-2019 school year – Ann Bell

Berkeley Springs High School
Pleasant View Elementary School
Warm Springs Middle School
Widmyer Elementary School

A motion was made by Mr. Rowland, seconded by Mrs. Smith, and unanimously passed by those present to approve Agenda Item XII.B. Mr. Lyda recused himself from the vote due to a relative being listed.

XIII. Out-of-State Travel

- A. Warm Springs Middle School Students to Fed-Ex Field in Landover, MD, departing at 8:00 a.m. and returning at 2:30 p.m. Date to be determined. – Funding Source – WSMS Fundraiser

A motion was made by Mr. Close, seconded by Mr. Rowland, and unanimously passed by those present to approve Agenda Item XIII.

XIV. Calendar of Events

September 18	Regular Meeting, 7:00 p.m.	Board Office
October 2	Regular Meeting, 7:00 p.m.	Board Office
October 16	Regular Meeting, 7:00 p.m.	Board Office
November 13	Regular Meeting, 7:00 p.m.	Board Office
December 4	Regular Meeting, 6:30 p.m.	BSHS
	• Student Awards	
December 18	Regular Meeting, 7:00 p.m.	Board Office
January 8, 2019	Regular Meeting, 6:00 p.m.	WSIS
	• LSIC – WSIS	
January 22, 2019	Regular Meeting, 6:00 p.m.	WSMS
	• LSIC - WSMS	
February 5, 2019	Regular Meeting, 6:00 p.m.	PPS
	• LSIC - PPS	
February 19, 2019	Regular Meeting, 6:00 p.m.	BSHS
	• LSIC - BSHS	
March 5, 2019	Regular Meeting, 6:00 p.m.	WES
	• LSIC - WES	
March 19, 2019	Regular Meeting, 6:00 p.m.	PVE
	• LSIC - PVE	

April 9, 2019	Regular Meeting, 7:00 p.m.	Board Office
April 23, 2019	Regular Meeting, 7:00 p.m.	Board Office
May 7, 2019	Regular Meeting, 7:00 p.m.	Board Office
May 21, 2019	Regular Meeting, 7:00 p.m.	Board Office

XV. Superintendent Goals

The board by consensus established goals for the superintendent for the 2018-2019 school year.

XVI. Adjournment

A motion was made by Mr. Lyda, seconded by Mr. Gordon, and unanimously passed by those present to adjourn. The meeting was duly adjourned at 8:22 p.m.

PRESIDENT _____

SECRETARY _____