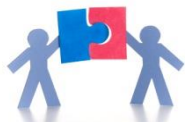


Morgan County Schools

Erich May, Superintendent
247 Harrison Avenue
Berkeley Springs, WV 25411
Telephone: (304) 258-2430
Fax: (304) 258-9146
www.morganschools.net



EVERY CHILD
EVERY DAY

Board of Education
Aaron Close, President
Pete Gordon, Vice President
Eric Lyda
John Rowland
Laura Smith

EMPLOYEE CHANGE OF ADDRESS

Full Name: _____ Birth Date: _____

Social Security Number: _____ Employee ID# 958-00 _____

NEW Mailing Address: _____

City/State/Zip: _____

***Place check in box beside preferred phone number to receive School Connects calls.

Home Phone: (____) ____-____

Cell Phone: (____) ____-____

Effective Date: _____

Signature: _____

Date: _____

For Office Use Only

_____ WVEIS Basic Information/Substitute Basic

_____ SEMS

_____ PEIA

_____ American Benefits

Authorized Signature: _____

Date Entered: _____