

**MORGAN COUNTY SCHOOLS  
EMERGENCY OPERATION CODES  
2018-2019**

The following codes will be used whenever school is going to be CLOSED:

- CODE J School is cancelled for Morgan County students. The following personnel report to work: 255-day personnel, maintenance personnel, custodians, and mechanics. Principals shall be responsible for monitoring their schools to be sure they are operational.
- CODE L School is cancelled for Morgan County students. All staff are expected to report as if there were a two-hour delay.
- CODE P School is cancelled for Morgan County students. Personnel report for a full work day.
- CODE Q School is cancelled for Morgan County students. Personnel do not report to work.

The following codes will be used whenever school is going to be DELAYED:

- CODE R Morgan County Schools are operating on a two-hour delay for students. 255-day personnel, maintenance personnel, custodians and mechanics report to work on regular schedule. All other personnel report to work on delayed schedule.
- CODE V Morgan County Schools are operating on a two-hour delay for students. All personnel report at their regular time.

Employees shall be notified of closing or delay via School Messenger. Announcements shall also be made through the local media and on the closings page at WVDE.

Should additional days need to be scheduled due to delays or cancellations, the school year will be extended until 180 days of instruction have been provided.