

Morgan County Schools

Request for Extracurricular Transportation

Directions: Refer to regulations on back of form and complete the following

School _____ Person Making Request _____ Date _____

Address _____ City _____ State _____ Zip Code _____

Date of Trip	Group to be Transported	Destination & Exact Physical Address	Purpose of Trip	# of Students	# of Buses	Funding Source	Special Equipped Bus Needed?		Departure Time	Return Time
							YES	NO		
						___ School Allocations ___ Other				
						___ School Allocations ___ Other				
						___ School Allocations ___ Other				
						___ School Allocations ___ Other				
						___ School Allocations ___ Other				
						___ School Allocations ___ Other				
						___ School Allocations ___ Other				

Approved by Principal _____ Date _____

Approved by Transportation Director _____ Date _____

Out-of-State/ Overnight Trip: Board of Education Approval Date _____

Copy: School; Finance Department; Transportation Director

Form- Request for Extracurricular Transportation