

Special Education Exit Status

District Special Education Director

Please Note: The EOY Special Education Exit Status collection reflects the unduplicated number of students with exceptionalities ages **14 through 21** (as of December 1 of the school year) who were in special education at the start of the reporting period (July 1) and were not in special education at the end of the reporting period (June 30). All students of the appropriate age enrolled as of July 1 with an unduplicated, unexited service record who exit special education by June 30 through the following means should be included in the count:

Status Code 35: No longer receives special education due to 1) completing IEP objectives and/or no longer meeting eligibility requirements for special education; 2) transferred to Home School; 3) transferred to private school and no longer receives special education; or 4) transferred to Mountaineer Challenge Academy with no option for special education services.

Status Code 40: Met graduation standards and credits and **exited with a regular high school diploma**. This includes students with disabilities who were placed in Out-of-State facilities by West Virginia DHHR and received a regular diploma in the residential facility while enrolled in the West Virginia home county in WWEIS.

Status Code 50: Exited with a modified diploma signifying completion of the IEP objectives under Policy 2510 or, student was enrolled in the district during the reporting year in an approved alternative education program during which time they received high school equivalency diploma assessment preparation and received special education services in accordance with an IEP, and who exited with a high school equivalency diploma in compliance with the requirements outlined in Policy 2444.4: *High School Equivalent Diploma*.

Status Code 70: Exited special education services due to **reaching maximum age**, that is, a student who is age 21 prior to September 1 of the school year has reached maximum age for that subsequent school year, and therefore, the right to free appropriate public education under WV Code and Policy 2419 terminates.

Status Code 75: Student **died** during the reporting period.

Status Code 80: Moved out of the catchment area or otherwise transferred to another district and are **known to be continuing** in an educational program. There need not be evidence that the student is continuing in special education, only that the student is continuing in an educational program. This includes students in correctional facilities and other programs operated by the Office of Institutional Education Programs.

Status Code 90: Dropped out. The student was enrolled at some point in the reporting year and was not enrolled at the end of the reporting year and did not exit through any of the other options described (35, 40, 50, 70, 75, 80).

The data submitted through this collection are **NOT** to include R district students (i.e., students with disabilities who were parentally-placed in private school).

1. Within the CERT.EOY application, look to the navigation menu on the left side of the screen. Scroll down as needed until you see the “Submitted Data” section.
2. Select the “Special Ed. Exit Report” link under Special Education. You will see exit information By Age and By School for review:

The screenshot shows the 'Special Education Exit Data' report. The navigation menu on the left includes links for EL, Special Education, Discipline, and FAY. A green arrow points to the 'Special Ed. Exit Report' link. The main content area displays two tables:

	35	70	80	90	Total
Age - 14	2	0	4	0	6
Age - 15	4	0	5	0	9
Age - 16	5	0	4	0	9
Age - 17	8	0	5	0	13
Age - 18	1	0	2	0	3
Age - 19	1	0	0	1	2
Age - 20	0	0	0	1	1
Age - 21	0	0	0	0	0
Totals	21	0	20	2	43

	35	70	80	90	Total
	0	0	0	0	0
	0	0	0	0	0

3. Review the data and verify that the information is correct. Specifically, ensure the following:
 - The Special Education Exit by Age matrix total provides an accurate count of all exiters as defined in the general collection description above.
 - Status codes or the basis of exit are appropriate for the age of each exiter. Orange warning and red error background colors will assist in highlighting records to recheck. *Please note these background colors may persist even in the presence of zero counts which indicate no other action is required;*
 - Invalid status or exit codes are not evident.
 - The Special Education Exit by School Report is accurate. To facilitate accuracy and alignment between each student’s special education status/exit code; general enrollment/withdrawal codes; and promotion to the graduate district, the principal or school designee should also review this section of the report.
 - Other components of the special education and basic WVEIS demographics, which will be federally reported, are accurate. The federally reported fields include sex, gender, LEP status, disability status, age as of December 1, and basis of exit.
4. If you see or suspect errors in the data, changes must be made in the source data file, STU.301 or WVS.302. You may make these changes, or you may coordinate with school personnel to ensure corrections are made in a timely manner. Once those changes have been made, the data will be updated in CERT.EOY.
5. Once the collection is error-free, press the submit button at the bottom of the screen. This will allow your Superintendent to begin the process of reviewing the collection in order to certify.