

Testing Out Policy
Morgan County Schools

Procedure for Testing Out of a Class

Qualifying Criteria - Student

- A. A student must meet two of the following criteria:
1. An unweighted, cumulative grade point average of 3.0 or higher.
 2. A grade point average of 3.5 or higher in content area in which the student is requesting to test out.
 3. Demonstration of “Mastery” or equivalent on student's most recent achievement test for the subject area requested (English/Math).
 4. A recommendation from the student's current teacher or most recent teacher for the subject area requested.
 5. An earned grade of “A” in the previous sequential class.

Application

- A. A student must make application by April 30 in the school year **prior** to the school year for which the class is required.
- B. Application must be made on a Morgan County School's official application form.
- C. A student must provide a clear explanation/rationale in writing prior to being approved to test out of a class. The explanation/rationale must address the following:
- i. How testing out of the class benefits the student’s Personalized Education Plan (PEP)
 - ii. How testing out of the class benefits the student’s plans for Postsecondary Education
 - iii. Any additional circumstances, known or unknown
- D. Application is to be made with the school counselor.
- E. A student must successfully complete or test out of classes in sequential order.
- F. All testing out requirements must be met at least one week prior to the beginning of the term for which the class is required.

G. A student may only test out of a maximum of two classes for each school term.

H. Students can only make application to test out of the following classes:

English	9, 10, 11, 12
Algebra I	
Algebra II	
Geometry	
U.S. History to 1900	
World Studies to 1900	
Twentieth and Twenty First Century History	
Civics/Government	
Spanish	1, 2, 3, 4

I. Students will be provided a copy of the content standards and the textbook for each class.

J. Students wishing to test out of Civics, English 12, Spanish 3, or Spanish 4 must meet with their school counselor to discuss the need for testing out of these classes. Students must show that a need exists as related to:

i. Early dismissal for college coursework

ii. Early dismissal for an opportunity directly related to a student's PEP

Testing

A. The test will be based on the Content Standards and Objectives for the class.

B. A student must score at least ninety percent (90%) on the written exam to be eligible for credit.

C. The maximum time for completing an examination will be two hours.

Grading/Credit

A. The score earned on the comprehensive examination will determine the student's grade per the following scale:

90-100% Pass

0-89% Fail (Student must take class)

B. A student who passes the test will be granted credit and the grade will not be computed in the student's grade point average. A student who fails the test must take the class to receive credit.

C. A student may enroll in the class after taking the comprehensive exam and the pass/fail grade will not be entered on the student's permanent record.

- D. A student may take a test only one time.
- E. Pass/Fail will be the only option available in testing out. There will be no points issued toward grade point average (GPA) and the credit will not be added when calculating grade point average.

Other

- A. Students are not eligible to test into an honors or advanced placement class by using the test out option. To be eligible for an honors or advanced placement class, students are required to meet all required qualifications as noted in each school's course requirements.
- B. Students who transfer into Morgan County Schools mid-year may be eligible to test out of a class based on individual circumstances surrounding the transfer. Final approval in these circumstances will be at the building-level Principal's discretion.