

RE: Meeting Notice

The Morgan County Board of Education will meet in a regular session on Tuesday, April 10, 2018, at 6:00 p.m. at the Board of Education Office, 247 Harrison Avenue, Berkeley Springs, WV.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda and Addenda
- V. Personnel Hearings
  - A. Personnel hearings will be held pursuant to WV Code 18A-2-2 for employees who request a hearing as a result of being recommended for reduction in force or transfer by the superintendent.
- VI. Reports/Communications
  - A. President of the Board
  - B. Board of Education Members
  - C. Superintendent
- VII. Public Comments
- VIII. Consent Agenda

The superintendent recommends approval of the following consent actions as presented:

  - A. Minutes of the March 22, 2018 Regular Meeting
  - B. Payment of Bills
  - C. Budget Adjustments (if necessary)
  - D. Volunteers
- IX. Personnel

The superintendent recommends approval of the following personnel actions as presented:

  - A. Professional Personnel
  - B. Service Personnel
  - C. Extracurricular/Extra Duty Assignment
  - D. Professional Staff Development
- X. Program Planning
  - A. In the 2017-2018 School Calendar, reschedule the following days as instructional days: April 3, 4, 5, 6, June 1, 4, 5, 6, 7, 8, 11 and 12, 2018.

NOTE: June 12 will be the last day for students  
NOTE: June 14 will be the last day for 200 day employees  
NOTE: The P (Preparation) Day originally scheduled for June 8, 2018, is rescheduled for June 14, 2018.
- XI. Program Development
  - A. Approve Memorandum of Understanding between Morgan County Commission, Morgan County Sheriff's Department and the Morgan County Board of Education for the West Virginia Division of Justice and Community Services JAG Grant.
  - B. Approve Memorandum of Understanding between Morgan County Commission, Morgan County Sheriff's Department and the Morgan County Board of Education for the West Virginia Division of Justice and Community Services Title II Grant.
- XII. Budget/Finance
  - A. Approval of Pay Application #8 in the amount of \$186,507.23 for the Morgan County Schools Guaranteed Energy Savings Contract as approved by CMTA.

- B. Approval of Deductive Change Order #8 for Bulk Material Equipment Purchase in the amount of \$55,367.00 for the Morgan County Schools Guaranteed Energy Savings Contract as approved by CMTA.
  - C. Approve payment of West Virginia School Board Association membership dues for FY 19 in the amount of \$2164.00.
- XIII. Building & Grounds
- A. Approve the resolution to grant and convey to the West Virginia Department of Transportation, Division of Highways, a noncontrolled access right of way for public road purposes, as described in the deed for Project U333-522-12.67 00.

XIV. Calendar of Events

April 17	Regular Meeting, 7:00 p.m. <ul style="list-style-type: none"> <li>• Action on rehiring probationary service and professional personnel</li> <li>• Calendar Hearing #1</li> </ul>	Board Office
April 17	Reconvened Regular Meeting (Immediately following regular meeting) (March 22, 2018) <ul style="list-style-type: none"> <li>• Adopt Levy Rates</li> </ul>	Board Office
May 1	Regular Meeting, 7:00 p.m. <ul style="list-style-type: none"> <li>• Budget Work Session</li> <li>• Calendar Hearing #2</li> <li>• Calendar Approval</li> </ul>	Board Office
May 10	Regular Meeting, 9:00 a.m. <ul style="list-style-type: none"> <li>• Approve Budget for Publication</li> </ul>	Board Office
May 22	Regular Meeting, 7:00 p.m. <ul style="list-style-type: none"> <li>• Budget Hearing</li> <li>• Adopt Budget</li> </ul>	Board Office
May 23	Graduation, Alternative Education Program, 6:30 p.m.	
May 24	Graduation, Berkeley Springs High School, 5:30 p.m.	
May 25	Graduation, Paw Paw High School, 7:00 p.m.	
June 5	Regular Meeting, 7:00 p.m. <ul style="list-style-type: none"> <li>• Spring Student Awards, 6:30 p.m.</li> <li>- Ice Cream Social, 6:00 p.m.</li> <li>• Employee Recognition 6:30 p.m.</li> </ul>	BSHS
June 7	Retirement Celebration, 6:00 p.m.	Cacapon
June 19	Regular Meeting, 7:00 p.m.	Board Office

XV. Adjournment

IX. Personnel

- A. Professional Personnel
  - Abolish the following positions effective at the end of the 2017-2018 employment term:
    1. 1.0 Dean of Students, Berkeley Springs High School
    2. 1.0 Family & Consumer Science Teacher , Berkeley Springs High School
    3. 1.0 Math Teacher, Berkeley Springs High School
    4. 1.0 Theater Teacher, Berkeley Springs High School
    5. 1.0 Kindergarten Teacher, Widmyer Elementary School
    6. 1.0 Kindergarten Teacher, Widmyer Elementary School
    7. 1.0 3<sup>rd</sup> Grade Teacher, Warm Springs Intermediate School

- Terminate employment contract of the following individuals and place on Preferred Recall List, effective at the end of the 2017-2018 employment term:
    1. Nicole Evans, Kindergarten Teacher, Widmyer Elementary School
    2. Krista Shives, 2<sup>nd</sup> Grade Teacher, Widmyer Elementary School
    3. Cheryl Will, 3<sup>rd</sup> Grade Teacher, Warm Springs Intermediate School
    4. Brice Williams, Theater Teacher, Berkeley Springs High School
  - Terminate employment contract of the following individuals, effective at the end of the 2017-2018 employment term:
    1. Tammy Bittorf, MC After 3 Site Coordinator, Berkeley Springs High School
    2. Summer Walsh, MC After 3 Program Director, County
    3. Kyle Hine, MC After 3 Site Co-Coordinator, Warm Springs Middle School
    4. Amie Middlekauf, MC After 3 Site Co-Coordinator, Warm Springs Middle School
  - Terminate Contract of Employment
    1. Jennifer Sullivan, Substitute School Nurse, County, effective at the end of the day on March 27, 2018.
    2. Claudia Barnes, Substitute School Nurse, County, effective at the end of the day on March 27, 2018.
  - Restructure Position
    1. .75 Principal/.25 CTE, Berkeley Springs High School to 1.0 Assistant Principal, Berkeley Springs High School
  - Place the following personnel on transfer/unassigned effective at the conclusion of the 2017-2018 school year:
    1. Jeromy Duelley
  - Transfer and Reassign
    1. Kelle Stotler, Kindergarten Teacher, Widmyer Elementary to 2<sup>nd</sup> Grade Teacher, Widmyer Elementary School, effective beginning with the 2018-2019 school year.
    2. Tammy Bittorf, Dean of Students, Berkeley Springs High School to English Teacher, Berkeley Springs High School, effective beginning with the 2018-2019 school year.
  - Employment
    1. Tim Smailes, Long Term Substitute Special Education Teacher, Berkeley Springs High School, effective beginning April 11, 2018 for the remainder of the 2017-2018 school year.(018-272)
    2. Christina Twigg, Long Term Substitute Math Teacher, Berkeley Springs High School, effective beginning April 11, 2018 for the remainder of the 2017-2018.
- B. Service Personnel
- Abolish the following positions effective at the end of the 2017-2018 employment term:
    1. .5 Secretary III, Central Office
  - Terminate employment contract of the following individuals and place on Preferred Recall List, effective at the end of the 2017-2018 employment term:
    1. Misty Clark, Itinerant Special Education Aide, Berkeley Springs High School
    2. Deadrah Martin, Itinerant Special Education Aide, Widmyer Elementary School
    3. Anna Peck, .5 Itinerant Special Education Aide, Widmyer Elementary School
    4. Anna Peck, .5 Itinerant Special Education Aide, Warm Springs Middle School
    5. Candy Chamberlin, .5 Secretary III, County
  - Employment
    1. Shawn Stotler, General Maintenance/Electrician II, County, effective beginning April 11, 2018.(018-274)
    2. Mandy Bland, .5 Cook II, Warm Springs Intermediate School, effective beginning April 11, 2018.(018-276)

- C. Extracurricular/Extra Duty Assignment
  - Additional Position
    - Assistant Track Coach, Paw Paw Schools, effective for the Spring 2018 season, in lieu of the Assistant Baseball Coach
  - Employment
    - 1. William Taylor, Head Boys & Girls Track Coach, Paw Paw Schools, effective beginning February 26, 2018.(018-275)
- D. Professional Development