

RE: Meeting Notice

The Morgan County Board of Education will meet in a regular session on Tuesday, August 2, 2016, at 7:00 p.m. at the Board of Education Office located at 247 Harrison Avenue, Berkeley Springs, WV.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda and Addenda
- V. Presentations
  - A. Morgan County Pride and Asset Survey Data – Shamus Cleveland
  - B. Student Recognition
- VI. Reports/Communications
  - A. President of the Board
  - B. Board of Education Members
  - C. Superintendent
  - D. Committee
- VII. Public Comments:
- VIII. Consent Agenda (Action)
  - The superintendent recommends approval of the following consent actions as presented:
  - A. Minutes of the July 5, 2016 Regular Meeting
  - B. Payment of Bills
  - C. Budget Adjustments (if necessary)
  - D. Transfers Into/Out of County
  - E. Volunteers
- IX. Personnel
  - The superintendent recommends approval of the following personnel actions as presented:
  - A. Professional Personnel
  - B. Service Personnel
  - C. Extracurricular/Extra Duty Assignment
  - D. Professional Staff Development
  - E. Temporary, Part-Time
- X. Policy Development
  - A. Second Reading and Adoption
    - 1130 Conflict of Interest (Administration) (Revised)
    - 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability (Revised)
    - 2260.03 Programs of Study for Limited English Proficient Students (Renumbered)
    - 2461 Recording of Board Meetings Involving Students and/or Parents (Revised)
    - 3113 Conflict of Interest (Professional Staff) (Revised)
    - 3120.04 Employment of Substitutes (Revised)
    - 3120.08 Employment of Personnel for Extra-Curricular Activities (Professional) (Revised)
    - 3160.01 Tuberculosis Examination (Professional Staff) (Revised)
    - 3160 Physical/Mental Examination (Professional Staff) (Revised)
    - 3165 Use of Epinephrine Auto Injectors by Personnel (Professional Staff) (Revised)
    - 3217 Weapons (Professional Staff) (Revised)
    - 4113 Conflict of Interest (Service Personnel) (Revised)
    - 4120.08 Employment of Personnel for Extra-Curricular Activities (Service Personnel) (Revised)
    - 4120 Employment of Service Personnel (Revised)
    - 4160.01 Tuberculosis Examination (Service Personnel) (Revised)

- 4160 Physical/Mental Examination (Service Personnel) (Revised)
- 4165 Use of Epinephrine Auto Injectors by Personnel (Service Personnel) (Revised)
- 4217 Weapons (Service Personnel) (Revised)
- 4430.01 FMLA Leave (Service Personnel) (Revised)
- 5320 Immunization (Students) (Revised)
- 5321 Tuberculin Skin Test (Students) (Revised)
- 5330.02 Self-Administered Medication and Epinephrine Use (Students) (Replacement)
- 5421 Grading (Students) (Revised)
- 5530 Substance Abuse Prevention (Students) (Revised)
- 7510 Use of County Facilities (Property) (Revised)
- 8500 Food Services (Operations) (Revised)
- Simulated Work Place Drug Free Policy

B. Approve revising policy 3120.12 – Substitutes in Areas of Critical Need and Shortage – to reflect changes of consistency for school year of 2016-2017.

XI. Program Planning

- A. Approve bus routes for the 2015-2016 school year.
- B. Adopt Board Goals for 2016-2017

XII. Calendar of Events

August 3 & 4	Autism Academy	Widmyer Elementary
August 15	New Teacher Academy	Board Office Annex
August 16	ARC Training (SEALS)	Cacapon State Park
August 16	Regular Meeting, 7:00 p.m.	Board Office
August 17	First Day for Employees	
August 19	Special Meeting, 7:30 a.m.	BSHS (if necessary)
August 19	Opening Day, 8:00 a.m.	BSHS
August 22	First Day for Students	
August 31	RESA Meeting, 6:00 p.m.	Holiday Inn Martinsburg
September 6	Regular Meeting, 7:00 p.m.	Board Office
September 20	Regular Meeting, 7:00 p.m.	Board Office

XIII. Adjournment

IX. Personnel

A. Professional Personnel

- Employment
  1. Sally McCumbee, Substitute Teacher, County, effective with the beginning of the 2016-2017 school year.
  2. Megan Bradfield, Long-Term Substitute General Science, Biology, Chemistry Teacher (Grades 7-12), Paw Paw High School, effective beginning August 17, 2016, contingent upon meeting employment requisites.(017-059)
  3. Juliette Wilder, .5 Art Teacher (Grades K-12), Paw Paw Schools, effective beginning with the 2016-2017 school year, contingent upon meeting employment requisites.(017-010)
  4. Charles Walker, English/Language Arts Teacher (Grades 7-12), Paw Paw High School, effective beginning with the 2016-2017 school year, contingent upon meeting employment requisites.(017-067)
  5. Alex Arthur, Math Teacher (Grades 7-12), Paw Paw High School, effective beginning August 17, 2016, contingent upon meeting employment requisites.(017-086)

6. Heather Schutte, Second Grade Teacher, Widmyer Elementary School, effective beginning August 17, 2016, contingent upon meeting employment requisites.(017-078)
  7. Barry Chylypavka, SEALS Alternative Education Teacher, Widmyer Elementary School, effective beginning August 17, 2016, contingent upon meeting employment requisites.(017-079)
  8. Diana Hiles, Long-Term Substitute Science Teacher, Warm Springs Middle School, effective for the 2016-2017 school year.(017-048)
  9. Tim Smailes, Long-Term Substitute Math Teacher, Warm Springs Middle School, effective for the 2016-2017 school year.(017-081)
  10. Kyrsta King, .5 Chorus/Music Teacher, Warm Springs Middle School/Berkeley Springs High School, effective beginning with the 2016-2017 school year, contingent upon meeting employment requisites.(017-068)
- Resignation
    1. Linda Roberts, 2<sup>nd</sup> Grade Teacher, Widmyer Elementary School, effective at the end of the day on July 22, 2016.
    2. Julie Morton, Math Teacher, Paw Paw High School, effective at the end of the day on July 6, 2016.
    3. Tiffany Hendershot, Counselor/Social Worker, Warm Springs Intermediate School, effective at the end of the day on July 20, 2016.
  - Retirement
    1. Sally McCumbee, Remedial Specialists, Warm Springs Middle School, effective at the end of the day on July 6, 2016.
  - Transfer
    1. Carrie Leonard, Teacher – Special Education Multi-Categorical with Autism, Warm Springs Middle School to Itinerant Teacher – Special Education Multi-Categorical with Autism and Pre-School Special Needs, County, effective beginning with the 2016-2017 school year.(017-083)
    2. Douglas Boyles, Math Teacher, Warm Springs Middle School to Math Interventionist, Warm Springs Middle School, effective beginning with the 2016-2017 school year.(017-088)
  - Supplemental Salary/Extended Day Employment Schedule
    1. Add Head Nurse with a supplement of \$1,000 effective beginning with the 2016-2017 school term. Funding Source - County.
- B. Service Personnel
- Employment
    1. Edwina Harrington, Substitute Aide, County, effective for the 2016-2017 school year.
    2. Dennis Beddow, Bus Operator, Transportation, effective beginning with the 2016-2017 school year(017-082)
  - Retirement
    1. Edwina Harrington, Aide, Warm Springs Middle School, effective at the end of the day on July 6, 2016.
  - Resignation
    1. Pamela MacCumbee, Bus Operator, Transportation, effective at the end of the day on July 6, 2016.
  - Rescind RIF and Reassign
    1. Betty Ruppenthal, rescind RIF and return to previous position as Special Education Aide, Warm Springs Intermediate School, effective with the 2016-2017 school year.
  - Transfer
    1. Eugene Weaver, Custodian III, Warm Springs Middle School to Custodian III, Pleasant View Elementary School, effective beginning August 17, 2016.(017-089)

2. Eric McCoy, Custodian III, Warm Springs Middle School to .5 Custodian III, Widmyer Elementary School, effective beginning August 17, 2016.(017-090)
  3. Cathy MacCumbee, Bus Operator – Bus 1407, Transportation to Bus Operator – Bus 186, Transportation, effective beginning with the 2016-2017 school year.(017-094)
  4. Kelley Kyne, Transportation Aide, Transportation to Itinerant Special Education Aide/Autism Mentor, Pleasant View Elementary School, effective beginning with the 2016-2017 school year.(017-091)
- Remove from Transfer and Assign
    1. Roseann Booth, Kindergarten Aide/ECCAT, Widmyer Elementary School to Pre-K Aide/ECCAT, Widmyer Elementary School, effective beginning with the 2016-2017 school year.(017-092)
    2. Cheryl Will, Pre-K Aide/ECCAT, Widmyer Elementary School to Itinerant Special Education Aide/Autism Mentor, Warm Springs Middle School, effective beginning with the 2016-2017 school year.(017-093)
- C. Extracurricular/Extra Duty Assignment
- Employment
    1. Nikki Ziler, Unpaid Volunteer Color Guard Coach, Berkeley Springs High School, effective for the 2016-2017 school year.
    2. Roger Steiner, Bus Operator – Supplemental AM Bus Run, Transportation, effective beginning with the 2016-2017 school year.(017-084)
    3. Preston Hovermale, Unpaid Assistant Football Coach, Berkeley Springs High School, effective for the 2016-2017 school year.
    4. Tim Smailes, Unpaid Assistant Golf Coach, Berkeley Springs High School, effective for the 2016-2017 school year.
    5. Tiffany Hovermale, Athletic Trainer, Berkeley Springs High School on an as/if needed basis at \$20/hour, beginning August 1, 2016 for the 2016-2016 school year, contingent upon having enough student athletes to field a team.(017-099)
    6. Shawn Martin, Assistant Football Coach, Berkeley Springs High School, effective beginning August 15, 2016 for the 2016-2017 school year.(017-095)
  - Resignation
    1. Robert Dugan, Yearbook Advisor, Paw Paw Schools, effective at the end of the day on July 6, 2016.
    2. Chris Davisson, Assistant Football Coach, Berkeley Springs High School, effective at the end of the day on July 27, 2016.
- D. Professional Staff Development
1. Compensate the following individuals for attendance at AP training on June 28-July 1, 2016 – Funding Source: Title II & State Funding

Staci Koester	Kate Stotler
Scott Lynch	Tammi Bittorf
Robert Dugan	Rick Burdock
2. Compensate the following individuals for attendance at the Autism Academy for staff development on July 14, 2016 from 12:30 – 4:00 p.m. – Funding Source: Title II	
Shanahan Elmore	Kim Didawick
Gena Giumarro	Gillian Anderson
Kathleen Brunner	Ellen Chase Newton
Nathan Foltz	Jennifer Michael
Tiffany Giles	Linda Cain
Sandra Strunk	Carrie Leonard
Jessica McDonald	Robin Thompson

Jeff Palmer

Shea Sirbaugh

Beth Delawder

3. Compensate the following individuals for attendance at the Math Academy on June 13-17, 2016 – Funding Source: Special Education Grant

Lauren Beichner

Tammi Stotler

Summer McClintock

Tina Rose

Shanahan Elmore

E. Temporary Part-Time Employment

Temporary, part-time employees shall not accrue benefits or retirement, personal leave, medical or life insurance, seniority rights or any other regular employee benefits.

- Employment

1. Erin Belcher, Adult & Community Education Instructor, 3 periods @ \$20.00 per hour effective for the 2016-2017 school term on an as/if needed basis.