



Morgan County Schools

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Board of Education
Aaron Close, President
Pete Gordon, Vice President
Eric Lyda
John Rowland
Laura Smith

EVERY CHILD EVERY DAY

RE: Meeting Notice

The Morgan County Board of Education will meet in a regular session on Tuesday, September 22, 2020, at 5:00 p.m. at the Board of Education Offices located at 247 Harrison Avenue, Berkeley Springs, WV.

Join Zoom Meeting

<https://us02web.zoom.us/j/83984488128?pwd=T0czWE85U2Q0Q0JOZ05IRlhDYIBTU09>

Meeting ID: 839 8448 8128

Passcode: 853044

Kristen Tuttle
Superintendent

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda and Addenda
- V. Reports/Communications
 - A. President of the Board
 - B. Board of Education Members
 - C. Superintendent
- VI. Public Comments
- VII. Consent Agenda
 - The superintendent recommends approval of the following consent actions as presented:
 - A. Minutes of the September 1, 2020 Regular Meeting
 - B. Payment of Bills
 - C. Budget Adjustments (if necessary)
 - D. Volunteers
 - E. In-County Transfers

VIII. Personnel

The superintendent recommends approval of the following personnel actions as presented:

- A. Professional Personnel
- B. Service Personnel
- C. Extracurricular/Extra Duty Assignment
- D. Professional Staff Development
- E. Temporary/Part-Time
- F. Supplemental Salary Scale

IX. Budget/Finance

- A. Approve Financial Statement for fiscal year 2019-2020 for publication and submission to WV Department of Education – Ann Bell
- B. Discussion and possible action regarding deferring payroll tax obligations.

X. Policy Development

- A. Second Reading & Adoption
 - 0164 Notice of Meetings Vol. 12, No. 2
 - 0168 Minutes Vol. 12, No. 2
 - 2111 Parent and Family Involvement Vol. 12, No. 2
 - 2230.01 Program of Study Middle School Education Vol. 12, No. 2
 - 2230.02 Program of Study High School Program (9-12) Vol. 12, No. 2
 - 2600 Educational Program Vol. 12, No. 2
 - 3217 Weapons Vol. 12, No. 2
 - 4420 Benefits Vol. 12, No. 2
 - 5113 Open Enrollment for Nonresident Students Vol. 12, No. 2
 - 5500 Student Code of Conduct (Technical Correction) Vol. 12, No. 2
 - 6114 Cost Principals – Spending Federal Funds Vol. 12, No. 2
 - 3420 Benefits Vol. 12, No. 2
 - 7217 Weapons Vol. 12, No. 2
 - 7440.01 Video Surveillance and Electronic Monitoring Vol. 12, No. 2
 - 9270 Exemption to Compulsory School Attendance County Specific
 - Requirement for Homeschooled Students

- B. Approve the following course as an addition to our dual credit policy:
 - Math 114 Elementary Probability and Statistics Outcomes (BRCTC)

XI. Executive Session Pursuant to West Virginia Code 6-9A-4(b)(A) to establish superintendent goals for the 2020-2021 school year.

XII. Superintendent Goals

- A. Adopt superintendent goals as established by the board for the 2019-2020 school year.

XIII. Calendar of Events

- October 6 Regular Meeting, 6:00 p.m. Board Office
- October 20 Regular Meeting, 6:00 p.m. Board Office

XIV. Adjournment

VIII. Personnel

- A. Professional Personnel
 - 1. Resignation
 - a. Scott Lykins, Director of Human Resources, County, effective at the end of the day on September 14, 2020.
 - b. Derek Hovermale, Long-Term Substitute Math Teacher, Berkeley Springs High School, effective at the end of the day on September 16, 2020.

2. Position Conversion
 - a. Misty Tusing, Long-Term Substitute Special Education Multi-Categorical w/Autism Teacher, Pleasant View Elementary School to Special Education Multi-Categorical w/Autism Teacher, Pleasant View Elementary School, effective for the 2020-2021 school year.(020-159)
3. Employment
 - a. Thomas Lacy, Social Studies Teacher, Berkeley Springs High School, effective beginning September 11, 2020, contingent upon meeting employment requisitions.(021-110)
 - b. Vonda Hollinshead, .4 School Counselor, Warm Springs Middle School/.6 School Counselor, Berkeley Springs High School, effective beginning September 24, 2020, contingent upon meeting employment requisitions.(021-118)
 - c. Elizabeth Maldonado, Long-Term Substitute Librarian/Media Center Specialist, Warm Springs Intermediate School, effective beginning September 2, 2020, contingent upon meeting employment requisites.(021-114)
3. HB 206 3-Step Pay Increase
 - a. The following individuals qualify for the 3 Step Pay Increase outlined in HB 206. They were verified by the Principal, Employee, and the Director of Human Resources:

Paw Paw Schools:

Tessa Palumbo
 Elizabeth Simpson
 Lisa Wenzel

Warm Springs Middle School:

Regina Kenney
 Kathy Brunner
 Laura Harrington
 Tammi Stotler
 Amy Glascock
 Taylor Pepple
 Joyce A. Mullins

Widmyer Elementary School:

Robin Thompson
 Richard Soos
 Ashley Schuchhardt

Pleasant View Elementary School:

N/A

Warm Springs Intermediate School:

Christina Rose
 Shea Sirbaugh
 Linda Cain

Berkeley Springs High School:

Kim Hamrick
 Sherry Hartman
 Dylan Beddow
 Gillian Keeling (Anderson)
 Chase Newton
 Jennifer Michael

Dave Michael
Lauren Mahoney
Candace Kenney
Molly Perry

- B. Service Personnel
1. Resignation
 - a. Darrell Miller, Substitute Custodian, County, effective at the end of the day on August 31, 2020.
 2. Transfer
 - a. Deadrah Martin, Itinerant Special Education Aide/Autism Mentor, Berkeley Springs High School to Kindergarten Aide/ECCAT, Pleasant View Elementary School, effective beginning September 23, 2020.(021-131)
 3. Employment
 - a. Stacy Wilhelm, Long-Term Substitute Special Education Aide, Warm Springs Intermediate School, effective beginning September 2, 2020 until the regular employee returns.(021-111)
 - b. Michaela Munson, Long-Term Substitute Custodian, Paw Paw Schools, effective beginning September 4, 2020 until the regular employee returns to work.(021-112)
 4. Additional Positions
 - 2 Permanent Substitute Bus Operators
- C. Extracurricular/Extra Duty Assignment
1. Employment
 - a. Employ the following as Supervisory Aides, effective for the 2020-2021 school year:
 - Berkeley Springs High School
 - Deadrah Martin Letitia McCusker
 - Anna Peck
 - Paw Paw Schools
 - Wendy Ryan
 - Warm Springs Middle School
 - Chasity Albanese Brandy Kyne
 - Widmyer Elementary School
 - Christen Ambrose Tama Hiles
 - Kelley Kyne Pam Mason
 - Sharon Munson Carri Polliard
 - Janet Rockwell Bea Shaw
 - Lisa Unger Sally Unger
 - b. Employ the following individuals to perform Specialized Health Care Procedures, effective for the 2020-2021 school year:
 - Berkeley Springs High School
 - Deadrah Martin
 - Letitia McCusker
 - Paw Paw Schools
 - Wendy Ryan
 - Warm Springs Intermediate School
 - Misty Clark
 - Amy McCumbee
 - Warm Springs Middle School
 - Chasity Albanese

Diane Clark
Becky Harden
Becky Harvey
Brandy Kyne
Widmyer Elementary School
Christen Ambrose
Kelley Kyne
Pam Mason

- c. Melissa Munday, Limited Football Trainer, Berkeley Springs High School, effective beginning September 23, 2020 for the 20-21 season, contingent upon having enough student athletes to field a team. (021-064)
- d. Robert Myers, Athletic Games Supervisor, Berkeley Springs High School, effective for the 2020-2021 season.(021-133)
- e. Derek Hovermale, Athletic Games Supervisor, Berkeley Springs High School, effective for the 2020-2021 season.(021-133)
- f. Raymond Steiner, Bus Operator – Supplemental Run JRTI 7:30, Transportation, effective September 15, 2020 for the 2020-2021 school year as needed.(021-134)
- g. Raymond Steiner, Bus Operator – Supplemental Run JRTI 10:00, Transportation, effective September 15, 2020 for the 2020-2021 school year as needed.(021-135)
- h. Raymond Steiner, Bus Operator – Supplemental Run JRTI 10:45, Transportation, effective September 15, 2020 for the 2020-2021 school year as needed.(021-136)
- i. Employ the following individuals as After School Detention Teachers, Warm Springs Middle School, effective for the 2020-2021 school year, on an as/if needed basis.(021-119)
 - Anthony McKee
 - Robert Myers
 - Kate Boyce
- j. Employ the following individuals for Pre/Post Supervision, Warm Springs Intermediate School, effective for the 2020-2021 school year, on an as/if needed basis.(021-120)
 - Shanahan Elmore
 - Jean Kline
 - Christina Rose
- k. Employ the following individuals for Pre/Post Supervision, Warm Springs Middle School, effective for the 2020-2021 school year, on an as/if needed basis.(021-120)
 - Aerial Dobnak
 - Darrell Bennett
 - Chip Breeden
- l. Employ the following individuals for Pre/Post Supervision, Widmyer Elementary School, effective for the 2020-2021 school year, on an as/if needed basis.(020-120)
 - Richard Soos
 - Robin Thompson
 - Betsy Smailes
 - Elizabeth Barr
 - Kim Didawick
 - Megan Lord
- m. Michelle Morris, Assistant Volleyball Coach, Berkeley Springs High School, effective beginning with the 2020-2021 season, contingent upon having enough athletes to field a team.(021-132)

- n. Ryan Patton, Unpaid Volunteer Assistant Football Coach, Berkeley Springs High School, effective for the 2020-2021 season, contingent upon having enough athletes to field a team.(021-031)
- D. Professional Staff Development
 - 1. Compensate the following individual for attending professional development on Instructional Support Professional Learning Forum - Funding Source – Title II
Trista Crawford (9 hrs)
 - 2. Compensate the following individual for attending professional development on Mathematic Mindset - Funding Source –Title II
Christina Rose (30 hrs)
 - 3. Compensate the following individual for attending professional development on National Board Digital Academy – Funding Source – Title II
Chase Newton (9 hrs)
 - 4. Compensate the following individual for attending professional development on Connect West Virginia 4.0 – Funding Source – Title II
Summer McClintock (3hrs)
 - 5. Compensate the following individual for attending professional development on Ukeru Re-certification – Funding Source Title II
Misty Clark (1 day)
- E. Temporary/Part-Time

Temporary, part-time employees shall not accrue benefits or retirement, personal leave, medical or life insurance, seniority rights or any other regular employee benefits.

 - 1. Employment
 - a. Dawn Beal, Title I Parent Involvement Facilitator, Widmyer Elementary School, effective for the 2020-2021 school year on an as/if needed basis as determined by Director/Principal.(021-103)
 - b. Kim Golden, Title I Parent Involvement Facilitator, Pleasant View Elementary School, effective for the 2020-2021 school year on an as/if needed basis as determined by Director/Principal.(021-100)
 - c. Tina Swift, Interventionist, Pleasant View Elementary School, effective beginning September 2, 2020 for the 2020-2021 school year on an as/if needed basis.(021-107)
- F. Supplemental Salary Schedule
 - 1. Section III.A.8 – Change from WSMS to County